

**HOLMEN AREA FIRE ASSOCIATION MEETING MINUTES MARCH 19, 2024  
TOWN OF HOLLAND TOWN HALL**

**CALL TO ORDER:**

Meeting called to order by Jeff Herlitzke at 6:30 pm.

**PLEDGE OF ALLEGIANCE RECITED:**

**ROLL CALL:**

Doug Jorstad, Rod Stanek, Jeff Hertlitzke and Bob Stupi. Also present Ryan Ostreng, Fire Chief.

**APPROVAL OF MEETING MINURES:**

Motion to approve February 20, 2024 meeting minutes by Stanek/Stupi. Motion carried unanimously.

**RESIDENT OR EMPLOYEE CONCERNS/COMMENTS:**

None

**FINANCIAL REVIEW:**

Stanek presented report indicating that we have spend 19.7 % of our 2024 budget as of March 14, 2024.

**FIRE ADMINISTRATION REPORT:**

90 calls for month of February.

Recently promoted Captain Lavery started in his title as of March 18<sup>th</sup>. Caden Douglas has satisfied all conditions of his offer and will start as probationary Firefighter/EMT on March 18, 2024 Nicholas Meinertz has satisfied all conditions of his offer and his start date as Firefighter/EMT will be soon.

Discussion of current PPV fan as it is nears its end of life expectancy.

Action item: Motion by Jorstad/Stanek to purchase replacement PPV fan from Fire Safety USA in the amount of \$4,970.00. To be paid out of capital funds.

Motion carried unanimously.

**FIRE COMMISSION REPORT:**

Newly formed Fire Commission held its first meeting on March 5, 2024. Election of officers conducted. Next meeting scheduled for April 4, 2024.

**HAFD WEBSITE:**

Contract with Vision Design from Winona, MN.  
Work progressing towards implementation of program.

**PURCHASE POLICY:**

Discussion of current policy and possible amendments. No action taken at this time and will monitor purchases moving forward.

**CLOSED SESSION:**

Motion by Stupi/Stanek to convene in closed session pursuant to Wis. Stats 19.85(1)(c). Motion carried.

**RECONVENE IN OPEN SESSION:**

Motion by Stanek/Stupi to reconvene in open session. Motion carried.

**RESERVATION OF RIGHT FOR ACTION AND/OR RECOMMENDATION ON CLOSED SESSION ITEM:**

Motion by Stanek/Stupi to reimburse retired employee for payout of 50% of unused sick leave.

**NEXT REGULAR MEETING:**

Next regular meeting is April 23, 2024 at Town of Holland Town Hall

**ADJOURN:**

Motion by Stupi/Jorstad to adjourn at 7:50 pm. Motion carried.

Minutes by Doug Jorstad, Secretary