

Holmen Area Fire Department Board

Meeting Minutes – October 21, 2025

CALL TO ORDER--Meeting called to order at 6:30pm by Chair Patrick Barlow. Pledge of Allegiance said.

ROLL CALL--Patrick Barlow, Doug Jorstad, Bob Stupi present. Chief Ryan Ostreng present. Jeff Herlitzke, Travis Elam, and Rick Hauser are absent.

AGENDA ORDER—Motion by Jorstad/Stupi to approve agenda order as presented. **MOTION** carried.

MINUTES—Motion by Stupi/Barlow to approve minutes of 9/29/2025 meeting. **MOTION** carried.

RESIDENTS' OR EMPLOYEE CONCERNS—Captain Lavery expressed support for the Training Captain items and summarized an article discussing Training Divisions in a Fire Department. Engineer supported a structure with an Assistant Chief.

FINANCIAL REVIEW—Barlow presented the financial reports. Balance sheet, profit C loss, 2% and check details were reviewed.

E—Motion by Jorstad/Stupi to approve invoice for McMahon for \$2619.69. **MOTION** carried. Motion by Stupi/Jorstad to approve treadmill purchase not to exceed \$6500. **MOTION** carried. Chief Ostreng was instructed to get more details regarding furnace and A/C replacement.

F—Chief Ostreng reported that the Department accepted the Forest Fire Protection Grant from the DNR. Also, supplemental vision insurance is available to employees at the employee's cost. G- none

FIRE ADMINISTRATION—Ostreng presented the following reports:

A—YTD incident/activity reports—Incidents on track for a record 1350 calls.

B—Staffing—One firefighter is on light duty for up to 4 weeks.

C—Fleet—Car 1 waiting for tray and radio programming.

D—Facility—A/C update as discussed in the financial review.

E—General—Fire Prevention Week and Open House occurred. Chief Ostreng has started tracking training hours. So far, 2025 has 310 hours at a cost of \$8400.

COLLABORATIVE GROUP—Ostreng reported the group is looking for a strategic plan to move forward. He estimates it will cost between \$40K-50K for the study.

STATION STUDY—Barlow reported The Village of Holmen wants to look at land acquisition. Stupi reported that the Town of Holland wants to wait for the collaboration to form more completely. Ostreng reported that Five Bugles wants to finish the report with a recommendation for one station.

DRAFT FLEET REPLACEMENT PLAN—Ostreng presented the draft replacement plan. He is looking for feedback on the framework presented. No action taken.

FIREFIGHTER PROMOTION TO CAPTAIN—Motion by Jorstad/Stupi to move discussion to November meeting due to background from the absent members. **MOTION** carried.

2026 BUDGET APPROVAL—Motion by Stupi/Jorstad to approve the 2026 budget as submitted. **MOTION** carried.

CLOSED SESSION—Motion by Jorstad/Stupi to enter closed session to discuss:

pursuant to Wis. Stats. §19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. To Wit:

a. Consideration of investments and properties associated with the Fire Station Concept study for the Holmen Area Fire Department.

b. Consideration of Collective Bargaining between the Holmen Area Fire Department and the International Association of Firefighters Local # 127.

MOTION carried at 7:57pm.

OPEN SESSION—Motion by Stupi/Jorstad to reconvene in open session. **MOTION** carried.

REPORT ON ACTION IN CLOSED SESSION—none taken.

ANNOUNCEMENTS AND FUTURE AGEDA ITEMS—Training captain, labor contract, mental health of firefighters.

NEXT MEETINGS—Next regular meeting is November 18th at 6:30 pm at Holland Town Hall.

ADJOURN—Motion by Stupi/Jorstad to adjourn. **MOTION** carried. Adjourned at 8:27pm.

Submitted—Bob Stupi, HAFD Acting Secretary

Corrections: Travis E. Elam, Secretary