



Holmen Area Fire Department

FIRE BOARD

AGENDA

710 South Main Street
Holmen, WI 54636
www.holmenfire.com

Date/Time: Tuesday August 19, 2025 @ 6:30 pm
Location: Town of Holland Town Hall, Holmen, WI, 54636

The Holmen Area Fire Board of Directors will hold a regular meeting on **August 19, 2025 at 6:30 pm** at the **Town of Holland Town Hall**.

All items on the agenda indicate items for discussion and possible action.

The agenda for the meeting is as follows:

- 1.) Chair to call the meeting to order
- 2.) Pledge of Allegiance
- 3.) Roll Call
- 4.) Consideration of Agenda Order
- 5.) Approval of Meeting Minutes
 - a. 07/15/2025
- 6.) Resident or Employee Concerns/Comments

The Commission may receive information from the public and department employees, but reserves the right to limit the time that the public/employee may comment, as well as the right to limit the degree to which members of the public and employees may participate in the meeting.
- 7.) Financial Review (Treasurer)
 - a. 2025 Balance Sheet
 - b. Profit and Loss - Budget versus Actual
 - c. Check Detail
 - d. Approval of Quotes and Invoices
 - e. Special Topics
 - f. Donations
- 8.) Fire Administration Report (Chief Ostreng)
 - a. July 2025 Incident/Activity Report
 - b. Staffing/Personnel Updates
 - c. Fleet update
 - d. Facility update
 - e. General
- 9.) Review Fleet Replacement Plan



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- 10.) Town of Holland Innovation Planning Grant Feasibility Study
- 11.) Fire Station Study
- 12.) Closed Session
 - a. Convene in Closed Session:
 - i. The Board shall consider a motion to convene in closed session pursuant to Wis. Stats. §19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. To Wit:
 - a. Consideration of investments and properties associated with the Fire Station Concept study for the Holmen Area Fire Department.
 - b. Consideration of upcoming Collective Bargaining between the Holmen Area Fire Department and the International Association of Firefighters Local # 127.
- 13.) Reconvene in Open Session
- 14.) Reservation of right for action and/or recommendation on Closed Session item(s)
- 15.) Announcement and Future Agenda Items
- 16.) Next Regular Meeting – Tentative 09/17/2025
- 17.) Adjourn

Note: Meeting agenda and meeting packets are available at www.holmenfire.com. Printed meeting agenda and packets will be available by request only. Call the Holmen Area Fire Department at 608-526-9363 prior to noon the day of the Board meeting to request your printed copies.



www.holmenfire.com

Date Notice Emailed: 08/15/2025

Notices Posted: 08/15/2025

Notices Emailed To:

Holmen Are Fire Assoc. Board	Dept/Town/Village/County	Media	Posted
Patrick Barlow – Holmen (President)	HAFD Members/IAFF L127	Holmen Courier	Holmen Area FD
Travis Elam - Holmen	Marilyn Pedretti	La Crosse Tribune	Town of Holland
Rick Hauser - Holland	Angela Hornberg	La Crosse Radio Group	Village of Holmen
Jeff Herlitzke - Holland	Scott Heinig	WXOW	Holmen USPS
Bob Stupi – Holland (Alternate)	Rhonda Hesselberg	WKBT	Holmen Library
Doug Jorstad - Holmen (Alternate)	Joe Kovacevich	WIZM	www.holmenfire.com
	Kristie Tweed	FOX2548	

DRAFT MINUTES**Subject To Change Before Approval By The Holmen Area Fire Department Board****Holmen Area Fire Department Board**Meeting Minutes – July 15th, 2025

President Barlow called the Holmen Area Fire District meeting to order at 6:30 p.m. on July 15th, 2025, at the Town of Holland Town Hall.

Members Present: Rick Hauser (Holland), Patrick Barlow (Holmen), Travis Elam (Holmen)

Alternates Present: Doug Jorstad (Holmen)

Members Excused: Jeff Herlitzke (Holland)

Also Present: Chief Ryan Ostreng

Guests: Fire Department Staff

Virtual: Chief Robert Whitaker (Consultant)

Pledge of Allegiance Recited**Approval of Agenda:**

There was no discussion on rearranging the agenda order. Motion to approve the agenda by Elam. Second by Hauser. Motion carried unanimously.

Approval of Meeting Minutes:

Chief Ostreng suggested corrections to the discussion on the captain position. He clarified his stance and referenced edits sent to Elam via email. Hauser motioned to approve the June meeting minutes with the suggested edits by Chief Ostreng. Second by Elam. Motion carried unanimously.

DRAFT MINUTES

Subject To Change Before Approval By The Holmen Area Fire Department Board

Resident or Employee Concerns/Comments:

Jeremy Cook commented on the captain position for training. Cook voiced his support for the captain position and noted how vital training is for the department. Cook also voiced disagreement with the board's previous debate on two captains on the same scene and rank issues. Cook explained that multiple personnel of the same rank routinely respond to calls together.

Financial Review:

The board reviewed the Balance Sheet (Item 7a) in detail. No questions or concerns were raised. The board reviewed Profit C Loss Budget vs. Actual (Item 7b) in detail. Chief Ostreng commented on the **2% Fire Protection Equipment Ex** line item and noted it was at 133.4%. Chief Ostreng explained that extra funds from the 2024 2% dues were showing up in this line item and he would be working with the accountant to resolve this. Barlow noted the budget year-to-date percentage was 52%.

The board reviewed check detail. Hauser noted another payment to Interstate Roofing for repairs related to the ongoing leaks the department was experiencing. Barlow noted the check to MacQueen for the firefighter's new turnout gear. Chief Ostreng stated the department had received all of the equipment and it was in service.

The board reviewed the 2026 WI DNR Forest Fire Protection Grant (Item 7d). Chief Ostreng stated he had applied for the grant and it was his intention to apply for new Class A firefighting foam (non-PFAS based), additional pager, backpacks, and collapsible pumps. Chief Ostreng stated he was requesting approval to spend \$2,388.70 for the department's required fund match if awarded the grant. Hauser questioned if the funds used to match grant requirements were budgeted ahead of time. Chief Ostreng stated that he did plan and budget for grants but noted that the current state of grant funding was unknown due to changes in the federal government. Hauser requested a line item be added to the 2026 budget for matching grants. Elam voiced approval for Hauser's suggestion. Elam motioned to approve matching funds for the 2026 WI DNR Forest Fire Protection Grant not to exceed \$2000. Second by Hauser. Motion carried unanimously.

DRAFT MINUTES

Subject To Change Before Approval By The Holmen Area Fire Department Board

Fire Administration Report:

The board reviewed the calls for the month in detail. Hauser questioned what a service call was in the defined incident types. Department staff explained that it could include helping with a broken water line, assisting the police department, stuck elevator, etc. Chief Ostreng further explained it was any call that isn't fire or EMS related. Elam asked if the Chief had any statistics on overlapping calls. Chief Ostreng stated he would try to get those numbers to the board at least two times a year.

Chief Ostreng updated the board on notable calls for the month.

Chief Ostreng noted a new firefighter, Emma Zabel, was sworn in on June 30th.

Chief Ostreng informed the board the Engine 1 was having issues again and it was related to an electrical component that was failing. Chief Ostreng stated the part was being sent back to the manufacturer to be fixed or replaced and that Engine 1 was functioning as a tender only.

Chief Ostreng stated that new command vehicle (New Car 1) was wrapping up at Thin Line Outfitters and should be in service in roughly 6 weeks. Chief Ostreng noted there was a delay with some additional parts but the vehicle would be put into service before those parts were available.

Chief Ostreng informed the board that Interstate Roofing had come out to inspect the roof and any potential causes for the leaks. Chief Ostreng noted that several minor issues were fixed. Chief Ostreng explained that prior to the fixes leaks were still occurring in the building and that staff would monitor for changes with future rain. Chief Ostreng stated it

DRAFT MINUTES

Subject To Change Before Approval By The Holmen Area Fire Department Board

was his intent to get an air quality analysis done to test for mold and other issues due to the leaks.

Chief Ostreng handed out a Fire Department rank description packet to all board members since the board had multiple discussions recently that pertained to those details.

Fire Station Study:

Chief Ostreng informed the board that the preliminary report was finished and materials were available to be distributed to Town of Holland and Village of Holmen board members. Chief Ostreng stated it was his intent to deliver them to individuals on Monday. Barlow offered to pick them up sooner and hand deliver them to individuals.

Review current apparatus and draft replacement plan:

Chief Ostreng showed the board the updated form along with price estimates for replacements for the next 20 years not accounting for inflation. Hauser had a question about the departments use for a UTV. Chief Ostreng explained the UTV would be used for EMT calls on the trails in the area in addition to grassland fire calls. Hauser noted that UTVs are often used by fire departments to respond to people hit on railroad tracks.

Closed Session:

Hauser motioned to go into closed session. Second by Elam. Motion carried unanimously.

Reconvene in Open Session:

Motion to reconvene into Open Session by Hauser. Second by Elam. Motion carried unanimously.

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Subject To Change Before Approval By The Holmen Area Fire Department Board

Actions on Closed Session Items:

No action was taken on closed session items.

Announcement and future agenda items:

Barlow noted that July 31st the Town of Holland and the Village of Holmen would be meeting with Wendel Five Bugles to discuss the fire station study results.

Next Regular Meeting: August 19th, 2025

Adjourn:

Motion to adjourn 8:30 p.m. by Elam. Second by Hauser. Motion carried unanimously.

Minutes by Travis E. Elam, Secretary

1:02 PM
08/18/25
Cash Basis

HOLMEN AREA FIRE DEPARTMENT
Balance Sheet
As of August 22, 2025

	Aug 22, 25
ASSETS	
Current Assets	
Checking/Savings	
Park Bank	
Park Bank Checking	597,170.31
Total Park Bank	597,170.31
LGIP-General Capital Savings	
LGIP- Capital Savings	89,185.50
LGIP -Operational Checking	70,953.36
LGIP-2% Dues Savings	174,879.43
LGIP-Sick Leave Payout	36,484.13
LGIP-Medical Equip Upgrades	42,363.92
LGIP- Special Events/Donations	25,458.30
Total LGIP-General Capital Savings	439,324.64
Total Checking/Savings	1,036,494.95
Other Current Assets	
Location Study A/R from Municip	6,880.51
Total Other Current Assets	6,880.51
Total Current Assets	1,043,375.46
Other Assets	
Equipment Purchased by Grant	104,034.36
Total Other Assets	104,034.36
TOTAL ASSETS	1,147,409.82
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Location Study Payable	5,605.51
Health Insurance payable	1,724.42
WI State Income tax payable	1,969.27
Life Insurance Payable EE	16.46
Nationwide Retirement Payable	1,206.77
WI Retirement Payable	11,782.60
Union Dues Payable	1,770.79
Total Other Current Liabilities	24,075.82
Total Current Liabilities	24,075.82
Long Term Liabilities	
Future Sick Pay Payable	36,000.00
Total Long Term Liabilities	36,000.00
Total Liabilities	60,075.82
Equity	
Retained Earnings	630,688.18
Net Income	456,645.82
Total Equity	1,087,334.00
TOTAL LIABILITIES & EQUITY	1,147,409.82

HOLMEN AREA FIRE DEPARTMENT

Profit & Loss

January 1 through August 22, 2025

	Jan 1 - Aug 22, 25
Ordinary Income/Expense	
Income	
2% Fire Protection Equipmnet	93,739.18
Income-Budget	1,413,795.75
Capital /Reserve Income	37,500.00
Grants	80,617.50
Income-Interest	933.73
Income-Interest-Special	9,740.13
Donations/Grants	39,923.09
	1,676,249.38
Total Income	
Expense	
CAPITAL EXPENDITURES	
2% Fire Protection Equipment Ex	111,263.82
Building -Capital Expenditures	4,577.07
EMS-Capital Expenditures	11,617.99
Fire-Capital Expenditures	9,222.37
	136,681.25
Total CAPITAL EXPENDITURES	
OPERATIONAL EXPENDITURES	
Wages	
SALARY/WAGES EXPENSE	
Employee Benefit Health	110,299.05
Employee Retirement Career	94,369.99
Insurance-Life	1,069.43
Insurance-Work-Comp	6,998.00
Officer Salary	67,346.18
Salary	486,990.47
Salary -OT	126,347.70
Acting Pay	385.00
FLSA	7,658.70
Holiday Pay	25,603.44
Parttime Wages	2,693.25
Payroll-Tax Expense	54,923.86
SALARY/WAGES EXPENSE - Other	334.40
	985,019.47
Total SALARY/WAGES EXPENSE	
Total Wages	985,019.47
BUILDING	
Building Maintenance/Repair	1,778.91
Grounds Maintenance	523.41
Supplies	1,802.91
	4,105.23
Total BUILDING	
EMS	
Lease/Air/Oxygen	714.67
Repairs & Maintenance	36.57
Replacement-EMS	142.32
Supplies	1,221.13
Training	720.00
	2,834.69
Total EMS	
FIRE	
Professional Dues/Licenses	1,391.29
Batteries	30.98
Conventions/Conferences	2,912.34
Physicals	1,457.00
Repairs & Maintenance	772.40
Replacement -Fire	564.13
Supplies	1,423.11
Testing/Insp	1,315.00
Training	2,080.23

HOLMEN AREA FIRE DEPARTMENT
Profit & Loss
January 1 through August 22, 2025

	<u>Jan 1 - Aug 22, 25</u>
Uniform Clothing	5,880.36
Total FIRE	17,826.84
INSURANCE	
Insurance-General	162.00
Total INSURANCE	162.00
OFFICE	
Consulting	0.00
Human Resources/Business Support	4,803.00
Accounting Services	7,140.00
Computer Maintenance	10,730.17
Office Software	12,805.40
Office Supplies	1,125.56
Postage	197.50
Telephone/Cell-Phones/Internet	4,806.60
OFFICE - Other	10.00
Total OFFICE	41,618.23
UTILITIES	
Electricity	7,697.72
Water/Sewer/Runoff	3,151.60
Total UTILITIES	10,849.32
VEHICLES	
Fuel	6,990.81
Repairs & Maintenance	11,900.88
Tire Replacement	1,614.84
Total VEHICLES	20,506.53
Total OPERATIONAL EXPENDITURES	1,082,922.31
Total Expense	1,219,603.56
Net Ordinary Income	456,645.82
Net Income	456,645.82

HOLMEN AREA FIRE DEPARTMENT
Profit & Loss Budget vs. Actual
 January through December 2025

1:02 PM

08/18/25

Cash Basis

	Jan - Dec 25	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
2% Fire Protection Equipmnet	93,739.18	80,000.00	13,739.18	117.2%
Income-Budget	1,413,795.75	1,885,061.00	-471,265.25	75.0%
Capital /Reserve Income	37,500.00	50,000.00	-12,500.00	75.0%
Grants	80,617.50			
Income-Interest	933.73			
Income-Interest-Special	9,740.13			
Donations/Grants	39,923.09			
Total Income	1,676,249.38	2,015,061.00	-338,811.62	83.2%
Expense				
CAPITAL EXPENDITURES				
2% Fire Protection Equipment Ex	111,263.82	80,000.00	31,263.82	139.1%
Building -Capital Expenditures	4,577.07	15,000.00	-10,422.93	30.5%
EMS-Capital Expenditures	11,617.99	20,000.00	-8,382.01	58.1%
Fire-Capital Expenditures	9,222.37	15,000.00	-5,777.63	61.5%
Total CAPITAL EXPENDITURES	136,681.25	130,000.00	6,681.25	105.1%
OPERATIONAL EXPENDITURES				
Wages				
SALARY/WAGES EXPENSE				
Employee Benefit Health	125,819.03	234,600.00	-108,780.97	53.6%
Employee Retirement Career	107,689.27	150,689.65	-43,000.38	71.5%
Insurance-DWD Compensation	0.00	5,328.66	-5,328.66	0.0%
Insurance-Life	1,069.43	3,000.06	-1,930.63	35.6%
Insurance-Work-Comp	6,998.00	30,000.00	-23,002.00	23.3%
Officer Salary	67,346.18	103,000.00	-35,653.82	65.4%
Salary	486,990.47	813,994.27	-327,003.80	59.8%
Salary -OT	126,347.70	175,907.37	-49,559.67	71.8%
Acting Pay	385.00	1,260.00	-875.00	30.6%
FLSA	7,658.70	21,803.42	-14,144.72	35.1%
Holiday Pay	25,603.44	36,898.09	-11,294.65	69.4%
Parttime Wages	2,693.25	6,000.00	-3,306.75	44.9%
Payroll-Tax Expense	54,923.86	88,653.03	-33,729.17	62.0%
SALARY/WAGES EXPENSE - Other	334.40			
Total SALARY/WAGES EXPENSE	1,013,858.73	1,671,134.55	-657,275.82	60.7%
Total Wages	1,013,858.73	1,671,134.55	-657,275.82	60.7%
BUILDING				
Building Maintenance/Repair	1,778.91	3,000.00	-1,221.09	59.3%
Grounds Maintenance	523.41	3,000.00	-2,476.59	17.4%
Supplies	1,802.91	4,000.00	-2,197.09	45.1%

HOLMEN AREA FIRE DEPARTMENT
Profit & Loss Budget vs. Actual
 January through December 2025

	Jan - Dec 25	Budget	\$ Over Budget	% of Budget
Total BUILDING	4,105.23	10,000.00	-5,894.77	41.1%
EMS				
Lease/Air/Oxygen	714.67	1,200.00	-485.33	59.6%
Repairs & Maintenance	36.57	250.00	-213.43	14.6%
Replacement-EMS	142.32	650.00	-507.68	21.9%
Supplies	1,221.13	4,000.00	-2,778.87	30.5%
Training	720.00	1,000.00	-280.00	72.0%
Total EMS	2,834.69	7,100.00	-4,265.31	39.9%
FIRE				
Professional Dues/Licenses	1,391.29	2,000.00	-608.71	69.6%
Fire Prevention/Pub Education	0.00	500.00	-500.00	0.0%
Batteries	30.98	300.00	-269.02	10.3%
Conventions/Conferences	2,912.34	4,000.00	-1,087.66	72.8%
Physicals	1,457.00	5,500.00	-4,043.00	26.5%
Repairs & Maintenance	772.40	3,000.00	-2,227.60	25.7%
Replacement -Fire	564.13	2,000.00	-1,435.87	28.2%
Supplies	1,423.11	5,000.00	-3,576.89	28.5%
Testing/Insp	1,315.00	1,000.00	315.00	131.5%
Training	2,080.23	4,000.00	-1,919.77	52.0%
Uniform Clothing	5,880.36	14,000.00	-8,119.64	42.0%
Total FIRE	17,826.84	41,300.00	-23,473.16	43.2%
INSURANCE				
Insurance-General	162.00	16,000.00	-15,838.00	1.0%
Total INSURANCE	162.00	16,000.00	-15,838.00	1.0%
OFFICE				
Consulting	0.00			
Human Resources/Business Support	4,803.00	17,500.00	-12,697.00	27.4%
Accounting Services	7,140.00	9,000.00	-1,860.00	79.3%
Attorney/Support	0.00	4,426.45	-4,426.45	0.0%
Computer Maintenance	10,730.17	14,700.00	-3,969.83	73.0%
Office Software	12,805.40	18,700.00	-5,894.60	68.5%
Office Supplies	1,125.56	1,500.00	-374.44	75.0%
Postage	197.50	200.00	-2.50	98.8%
Telephone/Cell-Phones/Internet	4,806.60	9,000.00	-4,193.40	53.4%
OFFICE - Other	10.00			
Total OFFICE	41,618.23	75,026.45	-33,408.22	55.5%
UTILITIES				
Electricity	7,697.72	14,000.00	-6,302.28	55.0%
Heating/Cooling	0.00	1,500.00	-1,500.00	0.0%
Water/Sewer/Runoff	3,151.60	4,000.00	-848.40	78.8%

1:02 PM

08/18/25

Cash Basis

HOLMEN AREA FIRE DEPARTMENT
Profit & Loss Budget vs. Actual
January through December 2025

	<u>Jan - Dec 25</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Total UTILITIES	10,849.32	19,500.00	-8,650.68	55.6%
VEHICLES				
Fuel	6,990.81	25,000.00	-18,009.19	28.0%
Repairs & Maintenance	11,900.88	15,000.00	-3,099.12	79.3%
Testing/Inspection	0.00	1,000.00	-1,000.00	0.0%
Tire Replacement	1,614.84	4,000.00	-2,385.16	40.4%
Total VEHICLES	<u>20,506.53</u>	<u>45,000.00</u>	<u>-24,493.47</u>	<u>45.6%</u>
Total OPERATIONAL EXPENDITURES	<u>1,111,761.57</u>	<u>1,885,061.00</u>	<u>-773,299.43</u>	<u>59.0%</u>
Total Expense	<u>1,248,442.82</u>	<u>2,015,061.00</u>	<u>-766,618.18</u>	<u>62.0%</u>
Net Ordinary Income	<u>427,806.56</u>	<u>0.00</u>	<u>427,806.56</u>	<u>100.0%</u>
Net Income	<u><u>427,806.56</u></u>	<u><u>0.00</u></u>	<u><u>427,806.56</u></u>	<u><u>100.0%</u></u>

12:41 PM
 08/04/25
 Cash Basis

HOLMEN AREA FIRE DEPARTMENT
 Transaction Detail By Account
 January 1 through August 4, 2025

ITEM 7b3

Type	Date	Num	Adj	Name	Memo	Debit	Credit	Balance
CAPITAL EXPENDITURES								
2% Fire Protection Equipment Ex								
Check	02/26/2025	17523	2024 2%	MCQUEEN	2% DUES ??	17,419.15		17,419.15
Check	04/10/2025	17558	2025 2%	FIRE SAFTEY USA	199814	6,165.00		23,584.15
Check	04/22/2025	17571	2025 2%	MACQUEEN	P46743	2,931.05		26,515.20
Check	05/08/2025	17574	2024 2%	Motorola Solutions Inc	(or 2024)	3,484.20		29,999.40
Check	05/08/2025	17577	2025 2%	FIRE SAFTEY USA	200467	291.95		30,291.35
Check	05/08/2025	17582	2025 2%	MACQUEEN	P47232	1,465.27		31,756.62
Check	05/08/2025	17583	2024 2%	Motorola Solutions Inc	8282103065	6,103.80		37,860.42
Check	05/19/2025	17597	2025 2%	MACQUEEN	P48485	738.21		38,598.63
Check	05/20/2025	17602	LGIP 2%	NATIONAL FLEET ...	#43953	5,335.00		43,933.63
Check	06/02/2025	17607	2025 2%	MACQUEEN	P48807	371.28		44,304.91
Check	06/17/2025	17629	LGIP 2%	Thin Line Outfitters ...	RO #250050	17,159.98		61,464.89
Deposit	06/24/2025		2025 2%		refund from MacQueen		1,083.99	60,380.90
Check	06/25/2025	17634	2025 2%	MACQUEEN	2% dues	374.97		60,755.87
Check	07/09/2025	17648	2025 2%	MACQUEEN	2% FIRE PROTECTION ...	45,997.95		106,753.82
Total 2% Fire Protection Equipment Ex						107,837.81	1,083.99	106,753.82
Total CAPITAL EXPENDITURES						107,837.81	1,083.99	106,753.82
TOTAL						107,837.81	1,083.99	106,753.82

2025 2% Dues Distribution

Est. \$80,000		Total 2025 Municipal Disbursement (\$31,088.24 TOH; \$62,650.49 VOH)		93739.18			
Trans Number	Invoice Number	Supplier/Vendor Name	Check Date	Check Number	Credit/Debit	Description	Note
1	199814	Fire Safety USA	4/10/2025	17558	\$ (6,165.00)	Bullard Fire Helmets and Leather Front Passport Shields	
2	P46743	MacQueen Group	4/22/2025	17571	\$ (2,931.05)	Lion/Thorogood Structural Fire Boots	
3	P47232	MacQueen Group	5/8/2025	17582	\$ (1,465.27)	Lion/Thorogood Structural Fire Boots	
4	200467	Fire Safety USA	5/8/2025	17577	\$ (291.95)	Bullard 5" Helemet Shields	
5	P48485	MacQueen Group	5/19/2025	17597	\$ (738.21)	Lion/Thorogood Structural Fire Boots	
6	P48807	MacQueen Group	6/2/2025	17607	\$ (371.25)	Lion/Thorogood Structural Fire Boots	
7	P49287	MacQueen Group			\$ 1,083.99	Lion/Thorogood Structural Fire Boots	Credit for Returning 3 pair boots from Inv P46743
8	P49628	MacQueen Group	6/17/2025	17625	\$ (375.20)	Lion/Thorogood Structural Fire Boots	Return of dirty boot rejected
9	P50458	MacQueen Group	6/25/2025	17634	\$ (374.97)	Lion/Thorogood Structural Fire Boots	Emma Zabel boots
10	P51093	MacQueen Group	7/9/2025	17648	\$ (45,997.95)	Lion VFORC Coats and Pants	13 Sets
			7/23/2025		\$ 62,650.94	Village of Holmen 2% Dues Distribution	
			8/18/2025		\$ 31,088.24	Town of Holland 2% Dues Distribution	
TOTAL REMAINING 2025 2% DUES					\$ 36,112.32		

1:49 PM
07/22/25

HOLMEN AREA FIRE DEPARTMENT
Check Detail
July 23, 2025

ITEM 7c

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Check	17653	07/23/2025	AIRGAS NORTH C...		Park Bank Checking		-62.08
				Lease/Air/Oxygen		-62.08	62.08
TOTAL						-62.08	62.08
Check	17654	07/23/2025	EMC INSURANCE ...		Park Bank Checking		-1,078.00
				Insurance-Work-Co...		-1,078.00	1,078.00
TOTAL						-1,078.00	1,078.00
Check	17655	07/23/2025	GUNDERSEN HEA...		Park Bank Checking		-62.89
				Supplies		-62.89	62.89
TOTAL						-62.89	62.89
Check	17656	07/23/2025	KWIK TRIP		Park Bank Checking		-788.22
				Fuel		-788.22	788.22
TOTAL						-788.22	788.22
Check	17657	07/23/2025	MCS NETWORKS		Park Bank Checking		-1,164.07
				Computer Maintena...		-1,164.07	1,164.07
TOTAL						-1,164.07	1,164.07

HOLMEN AREA FIRE DEPARTMENT

Check Detail

August 4, 2025

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Check	17659	08/04/2025	ENGELSON & ASS...		Park Bank Checking		-975.00
					Accounting Services	-975.00	975.00
TOTAL						-975.00	975.00
Check	17660	08/04/2025	HENRY SCHEIN INC		Park Bank Checking		-282.32
					Supplies	-282.32	282.32
TOTAL						-282.32	282.32
Check	17661	08/04/2025	Holmen Marine Ltd		Park Bank Checking		-43.66
					Repairs & Maintena...	-43.66	43.66
TOTAL						-43.66	43.66
Check	17662	08/04/2025	O'REILLY AUTO P...		Park Bank Checking		-51.73
					Repairs & Maintena...	-51.73	51.73
TOTAL						-51.73	51.73
Check	17663	08/04/2025	RYAN OSTRENG		Park Bank Checking		-16.78
					Training	-16.78	16.78
TOTAL						-16.78	16.78
Check	17664	08/04/2025	THE UNIFORM SH...		Park Bank Checking		-92.95
					Uniform Clothing	-92.95	92.95
TOTAL						-92.95	92.95
Check	17665	08/04/2025	VISA		Park Bank Checking		-605.02
					Supplies	-44.32	44.32
					Supplies	-304.62	304.62
					Repairs & Maintena...	-34.08	34.08
					Telephone/Cell-Pho...	-222.00	222.00

12:14 PM

08/04/25

HOLMEN AREA FIRE DEPARTMENT

Check Detail

August 4, 2025

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
TOTAL						-605.02	605.02
Check	17666	08/04/2025	WENDEL		Park Bank Checking		-1,275.00
					Location Study Pay...	-1,275.00	1,275.00
TOTAL						-1,275.00	1,275.00

HOLMEN AREA FIRE DEPARTMENT
Check Detail
 August 12, 2025

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Check	17667	08/12/2025	AIRGAS USA, LLC		Park Bank Checking		-137.82
				Lease/Air/Oxygen		-137.82	137.82
TOTAL						-137.82	137.82
Check	17668	08/12/2025	BAYCOM INC		Park Bank Checking		-105.50
				Repairs & Maintena...		-105.50	105.50
TOTAL						-105.50	105.50
Check	17669	08/12/2025	HOLMEN ACE HAR...		Park Bank Checking		-72.57
				Grounds Maintenance		-58.99	58.99
				Repairs & Maintena...		-13.58	13.58
TOTAL						-72.57	72.57
Check	17670	08/12/2025	KWIK TRIP		Park Bank Checking		-771.13
				Fuel		-771.13	771.13
TOTAL						-771.13	771.13
Check	17671	08/12/2025	LACROSSE COUN...		Park Bank Checking		-60.00
				Professional Dues/Li...		-60.00	60.00
TOTAL						-60.00	60.00
Check	17672	08/12/2025	MAYO CLINIC		Park Bank Checking		-1,181.00
				Physicals		-1,181.00	1,181.00
TOTAL						-1,181.00	1,181.00
Check	17673	08/12/2025	O'REILLY AUTO P...		Park Bank Checking		-37.99
				Replacement -Fire		-37.99	37.99
TOTAL						-37.99	37.99

HOLMEN AREA FIRE DEPARTMENT
Check Detail
 August 12, 2025

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Liability Check	17674	08/12/2025	SECURIAN LIFE IN...		Park Bank Checking		-171.34
					Insurance-Life	-138.42	138.42
					Life Insurance Paya...	-32.92	32.92
TOTAL						-171.34	171.34
Check	17675	08/12/2025	Thin Line Outfitters...		Park Bank Checking		-4,510.00
					2% Fire Protection E...	-4,510.00	4,510.00
TOTAL						-4,510.00	4,510.00
Check	17676	08/12/2025	VISION DESIGN G...		Park Bank Checking		-60.00
					Office Software	-60.00	60.00
TOTAL						-60.00	60.00

Memo



To: Fire Board
From: Ryan Ostreng
cc:
Date: August 1, 2025
Re: Motorola Mobile Radio Quote

The Holmen Area Fire Department currently has eight Motorola APX 8000XE All Band portable radios for staff to use during emergency scene and training scenario communications. Four of the radios are used by the crew on duty and one radio is used by the chief officer. This can leave us short with only three additional radios for use by staff coming in for emergency callbacks. This is a safety issue if we have staff operating at the scene of an emergency without a direct means of communication.

Our current Motorola APX 8000XE models have the capability to pair with our MSA Self-Contained Breathing Apparatus communication system through the use of Bluetooth technology for clearer communications. This pairing of devices is more efficient if everyone is able to be issued their own portable radio with associated RFID tag.

The following quote of \$46,289.45 is for the purchase of five Motorola APX 8000XE portable radios. I propose using the remaining fund balance of \$12,978.60 from 2024 2% Dues and \$33,310.85 from the 2025 2% Dues balance for the purchase. This will allow all full-time HAFD staff to be assigned their own portable radio and to take advantage of the technologies for clearer communications

After discussion; I am asking for the HAFD Board of Directors support through motion to approve the use of up to \$46,500.00 of 2% Dues funds to cover the cost to purchase five Motorola APX 8000XE portable radios.

Proudly Serving the Town of Holland and Village of Holmen



HOLMEN FIRE DEPARTMENT

05/30/2025

05/30/2025

HOLMEN FIRE DEPARTMENT
710 S MAIN ST
HOLMEN, WI 54636

Dear ,

Motorola Solutions is pleased to present HOLMEN FIRE DEPARTMENT with this quote for quality communications equipment and services. The development of this quote provided us the opportunity to evaluate your requirements and propose a solution to best fulfill your communications needs.

This information is provided to assist you in your evaluation process. Our goal is to provide HOLMEN FIRE DEPARTMENT with the best products and services available in the communications industry. Please direct any questions to Mike Bohan at mbohan@baycominc.com.

We thank you for the opportunity to provide you with premier communications and look forward to your review and feedback regarding this quote.

Sincerely,

Mike Bohan

Motorola Solutions Manufacturer's Representative

Billing Address:
 HOLMEN FIRE DEPARTMENT
 710 S MAIN ST
 HOLMEN, WI 54636
 US

Quote Date:05/30/2025
 Expiration Date:09/30/2025
 Quote Created By:
 Mike Bohan
 mbohan@baycominc.com

End Customer:
 HOLMEN FIRE DEPARTMENT

Contract: 19860 - NASPO 00318
 AGREEMENT: STATE OF WISCONSIN
 Payment Terms:30 NET

Summary:

Any sales transaction resulting from Motorola's quote is based on and subject to the applicable Motorola Standard Terms and Conditions, notwithstanding terms and conditions on purchase orders or other Customer ordering documents. Motorola Standard Terms and Conditions are found at www.motorolasolutions.com/product-terms.

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
	APX™ 8000 Series	APX8000XE				
1	H91TGD9PW6AN	PORTABLE RADIO APX 8000 ALL BAND MODEL 2.5	5	\$8,226.00	\$6,004.98	\$30,024.90
1a	QA01648AA	ADD: HW KEY SUPPLEMENTAL DATA	5	\$6.42	\$4.69	\$23.45
1b	Q806CB	ADD: ASTRO DIGITAL CAI OPERATION	5	\$607.00	\$413.91	\$2,069.55
1c	Q361AN	ADD: P25 9600 BAUD TRUNKING	5	\$353.00	\$240.90	\$1,204.50
1d	QA02006AC	PORTABLE RADIO ENH: APX8000XE RUGGED RADIO	5	\$942.00	\$687.66	\$3,438.30
1e	Q58AL	ADD: 3Y ESSENTIAL SERVICE	5	\$184.00	\$184.00	\$920.00
1f	QA05509AA	DEL: DELETE UHF BAND	5	-\$800.00	-\$584.00	-\$2,920.00
1g	H38BS	ADD: SMARTZONE OPERATION	5	\$1,766.00	\$1,204.50	\$6,022.50
1h	QA09113AB	ADD: BASELINE RELEASE SW	5	\$0.00	\$0.00	\$0.00
1i	Q629AH	SOFTWARE LICENSE ENH: AES ENCRYPTION AND ADP	5	\$560.00	\$381.79	\$1,908.95
1j	QA01427AG	ALT: APX8000/XE HOUSING GREEN	5	\$30.00	\$21.90	\$109.50
2	PMMN4152A	PORTABLE RSM XVE500 DIV1 GREEN, IP68, WITHOUT KNOB	5	\$756.00	\$551.88	\$2,759.40



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.
 Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
3	NNTN8860B	CHARGER, DESKTOP SINGLE UNIT IMPRES 2, FAST US/NA	5	\$199.56	\$145.68	\$728.40

Grand Total**\$46,289.45(USD)****Notes:**

- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.



Line #	Item Number	Parametric Data
1a	QA01648AA	ASKHOMID = FFFF



CALLS BY MONTH

	2017	-/+	2018	-/+	2019	-/+	2020	-/+	2021	-/+	2022	-/+	2023	-/+	2024	-/+	2025	-/+
JANUARY	74	23	74	0	103	29	83	-20	83	0	113	30	92	-21	99	7	101	2
FEBRUARY	82	23	71	-11	80	9	71	-9	80	9	92	12	97	5	90	-7	96	6
MARCH	81	8	65	-16	107	42	64	-43	111	26	112	1	103	-9	84	-19	103	19
APRIL	90	23	87	-3	97	10	85	-12	104	19	122	18	130	8	83	-47	85	2
MAY	85	22	92	7	82	-10	70	-12	101	31	131	30	114	-17	83	-31	113	30
JUNE	76	-4	90	14	98	8	83	-15	88	5	91	3	94	3	97	3	111	14
JULY	79	0	98	19	80	-18	92	12	109	17	104	-5	101	-3	98	-3	136	38
AUGUST	82	-14	87	5	84	-3	97	13	125	28	104	-21	113	9	110	-3		
SEPTEMBER	64	5	84	20	77	-7	90	13	113	23	128	15	97	-31	89	-8		
OCTOBER	80	22	82	2	87	5	109	22	132	23	100	-32	120	20	104	-16		
NOVEMBER	89	21	94	5	77	-17	106	29	94	-12	109	15	107	-2	103	-4		
DECEMBER	64	-8	77	13	85	8	102	17	109	7	109	0	118	9	91	-27		
TOTAL	946	121	1001	55	1057	56	1052	-5	1249	176	1315	66	1286	-29	1131	-155	745	111

CALL TYPES RESPONDED TO FOR JULY

<u>INCIDENT TYPE</u>	<u>TOTAL</u>
1 - Fire	2
2 - Overpressure Rupture, Explosion, Overheat-No Fire	0
3 - Rescue & Emergency Medical Service Incident	100
4 - Hazardous Condition (No Fire)	5
5 - Service Call	3
6 - Good Intent Call	17
7 - False Alarm & False Call	9
8 - Severe Weather & Natural Disaster	0
9 - Special Incident Type	0
	136



Holmen Area Fire Department

710 S Main St, Holmen, WI 54636

608-526-9363

www.holmenfire.com



ITEM 8a2

July 2025

HAFD Incidents by Municipality

Report Pulled On: 08/05/2025

Incident Category	Total
Municipality: City of Onalaska	
3 - Rescue & Emergency Medical Service Incident	1
6 - Good Intent Call	5
	Total: 6
Municipality: Town of Holland	
1 - Fire	1
3 - Rescue & Emergency Medical Service Incident	12
7 - False Alarm & False Call	2
	Total: 15
Municipality: Town of Onalaska	
3 - Rescue & Emergency Medical Service Incident	1
	Total: 1
Municipality: Village of Holmen	
1 - Fire	1
3 - Rescue & Emergency Medical Service Incident	86
4 - Hazardous Condition (No Fire)	5
5 - Service Call	3
6 - Good Intent Call	12
7 - False Alarm & False Call	7
	Total: 114
	Total: 136

Report Criteria

Municipality: Is In Bangor/Burns, Campbell, City of Onalaska, Farmington, Galesville, La Crescent, La Crosse, Medary, Shelby, Stoddard/Bergen, Town of Holland, Town of Onalaska, Trempealeau, Village of Holmen, West Salem

Agency Name: Contains Holmen

Basic Incident Date - Derived (Fd1.3): Is Equal To Last Month

Description

This report is for the HAFD Board fire administration report and captures the incident for the previous month categorized by call type and grouped by municipality.

Memo



To: Fire Board
From: Ryan Ostreng
cc:
Date: August 15, 2025
Re: Water Tender Replacement

The Holmen Area Fire Department has a need to replace the current water tender (1998 Freightliner FL80 chassis) as it is reaching end of life. As has been informally discussed, I have HAFD staff support to move current Engine 1 (2023 Pierce Enforcer Pumper/Tender) with a 2,000-gallon water tank over to the tender role. We currently use Engine 1 (E1) as our first-line pumper. But the configuration of E1 to make it an efficient water tender reduces the compartment space below our equipment needs on a first-line pumper, and the height of the rear hose bed above the rear water dump chute creates a safety concern when accessing and deploying hose with the frequency needed for a first-line pumper.

After discussion; I am asking for the HAFD Board of Directors support through motion to approve moving forward with constructing specifications for a new first-line pumper with the plan to move current E1 into the tender role.

Proudly Serving the Town of Holland and Village of Holmen