

Holmen Area Fire Commission Meeting Minutes: August 26, 2024
Meeting Location: Town of Holland Town Hall - Holmen, WI 54636

CALL TO ORDER:

The meeting was promptly called to order by Vice Chair Patrick Brockman and Chairman Barry Ploessl at 6:30 pm.

THE PLEDGE OF ALLEGIANCE WAS RECITED.

ROLL CALL:

Present: Patrick Brockman, Town of Holland; Neal Forde, Village of Holmen; John Miller, Town of Holland; Barry Ploessl, Village of Holmen, Marc Ertz, Town of Holland.

Also Present: Ryan Ostreng, Fire Chief; McKay Wolsey-Prob. FF/EMT, Myranda Antony-FF/EMT, and Davis Wilson-FF/EMT along with supporting family and friends, and other supportive HAFD personnel.

Special event--HAFD Staffing and Personnel:

McKay Wolsey, Myranda Antony, and Davis Wilson were in attendance for a special ceremony and recognition. With respect to this, item 5b on the agenda was moved forward in the meeting.

With a motion by Commissioner Miller, and a second by Commissioner Brockman, the swearing in and pinning ceremonies were pulled ahead in the meeting. This motion was unanimously approved.

Chief Ostreng facilitated the badge pinning event for Probationary FF/EMT Wolsey, with pinning done by Jason Wolsey. Chairman Ploessl facilitated the swearing in. Myranda Antony exchanged the probationary badge, with pinning done by Josh Turner. Davis Wilson exchanged the probationary badge as well, pinning done by Julia.

APPROVAL OF MINUTES:

The minutes of the June 17, 2024 meeting were reviewed by the commissioners. A motion was made by Commissioner Brockman with second by Commissioner Ertz to approve the minutes. This motion was unanimously approved.

RESIDENT OR EMPLOYEE CONCERNS/COMMENTS:

There were none presented.

FIRE ADMINISTRATION REPORT:

Chief Ostreng was able to present a full report showing 97 calls for June and 98 calls for July. Obviously, the vast majority of the calls are for rescue and emergency medical. We are currently tracking a bit lower than last year and are headed towards an estimated 1,200 calls for the year.

COMMISSION CHAIR REPORT:

Nothing to report.

UNFINISHED BUSINESS:

1-An extensive review, with significant discussion, was done regarding the Job Description for the FF/Engineer position. It was decided that, after extensive review, no major changes are needed at this time. This will continue to be a living, breathing document. This topic will be up for review again next year.

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Motion by Commissioner Miller, with 2nd by Commissioner Forde to complete this review activity for this term, and review again next year. Unanimous approval.

NEW BUSINESS:

Nothing to report currently.

CLOSED SESSION:

- a. Motion by Commissioner Forde, 2nd by Commissioner Ertz to move into Closed Session. Unanimous approval.
 - i. The Board shall consider a motion to convene in closed session pursuant to Wis. Stats.19.85(1)c considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. To Wit:
 - a. Review of performance and possible suspension/termination of Paid-On-Call FF/EMT.

A significant discussion ensued, along with a review of provided documentation.

RECONVENE IN OPEN SESSION:

After closed session discussion, motion by Commissioner Ertz, with 2nd by Commissioner Forde to reconvene in open session. Unanimously approved.

Article VII Disciplinary Procedures are quite clear.

1. The provisions of Article VII govern the administration of disciplinary procedures over which the Commission has jurisdiction pursuant to 62.13 (5) of Wisconsin Statute.

By way of a motion by Commissioner Ertz, with 2nd from Commissioner Miller, unanimous approval was given to proceed as directed and documented by Fire Chief Ostreng for the removal/dismissal of Paid-On-Call Fire Fighter.

NEXT REGULAR MEETING: October 21, 2024 at 6:30pm at Town of Holland Hall.

ADJOURN:

A motion was made by Commissioner Forde, with a second from Commissioner Miller to adjourn. This motion passed with unanimous approval. The meeting adjourned at 7:35 pm.

Minutes taken and published by John Miller, Commission Secretary.