



Holmen Area Fire Department

FIRE BOARD

AGENDA

710 South Main Street
Holmen, WI 54636
www.holmenfire.com

Date/Time: Tuesday January 21, 2025 @ 6:30 pm
Location: Town of Holland Town Hall, Holmen, WI, 54636

The Holmen Area Fire Board of Directors will hold a regular meeting on **January 21, 2025 at 6:30 pm** at the **Town of Holland Town Hall**.

All items on the agenda indicate items for discussion and possible action.

The agenda for the meeting is as follows:

- 1.) Chair to call the meeting to order
- 2.) Pledge of Allegiance
- 3.) Roll Call
- 4.) Approval of Meeting Minutes
 - a. 12/17/2024
- 5.) Resident or Employee Concerns/Comments

The Commission may receive information from the public and department employees, but reserves the right to limit the time that the public/employee may comment, as well as the right to limit the degree to which members of the public and employees may participate in the meeting.
- 6.) Financial Review (Treasurer)
 - a. 2024 Year End Balance Sheet
 - b. 2025 Balance Sheet
 - c. LGIP
 - d. Profit and Loss - Budget versus Actual
 - e. Check Detail
 - f. Approval of Quotes and Invoices
 - g. Special Topics
 - h. Donations
- 7.) Fire Administration Report (Chief Ostreng)
 - a. December 2024 Incident/Activity Report
 - b. Fire Administration Report
 - c. Staffing/Personnel Updates
 - d. Fleet update
 - e. General
- 8.) Fire Station Study



www.holmenfire.com

- 9.) Command Vehicle Replacement Status
- 10.) Kenwood Portable Radio Cache
- 11.) Closed Session
 - a. Convene in Closed Session:
 - i. The Board shall consider a motion to convene in closed session pursuant to Wis. Stats. §19.85(1)(b) Considering dismissal, demotion, licensing or discipline of any public employee or person licensed by a board or commission or the investigation of charges against such person, and the taking of formal action on any such matter; provided that the public employee or person licensed is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action may be taken. To Wit:
 - a. Consideration and possible action regarding a potential violation of Fire Department Policy by a Fire Department Employee.
Note: The person whom this action concerns has the right to demand that the evidentiary hearing or meeting in which final action may be taken shall be held in open session.
- 12.) Reconvene in Open Session
- 13.) Reservation of right for action and/or recommendation on Closed Session item(s)
- 14.) Announcement and Future Agenda Items
- 15.) Next Regular Meeting – 02/18/2025
- 16.) Adjourn

Note: Meeting agenda and meeting packets are available at www.holmenfire.com. Printed meeting agenda and packets will be available by request only. Call the Holmen Area Fire Department at 608-526-9363 prior to noon the day of the Board meeting to request your printed copies.



Date Notice Emailed: 01/17/2025

Notices Posted: 01/17/2025

Notices Emailed To:

Holmen Are Fire Assoc. Board	Town/Village	Media	Posted
Jeff Herlitzke - Holland (President)	Marilyn Pedretti	Holmen Courier	Holmen Area FD
Doug Jorstad - Holmen (Secretary)	Rhonda Hesselberg	La Crosse Tribune	Town of Holland
Travis Elam - Holmen	Scott Heinig	La Crosse Radio Group	Village of Holmen
Rick Hauser - Holland	HAFD Members/IAFF L127	WXOW	Holmen USPS
Bob Stupi – Holland (Alternate)	HAFD Admin	WKBT	Holmen Library
Patrick Barlow - Holmen (Alternate)		WIZM	www.holmenfire.com
		FOX2548	

DRAFT MINUTES**Subject To Change Before Approval By The Holmen Area Fire Association Board****Holmen Area Fire District**

Meeting Minutes – December 17th, 2024

Jeff Herlitzke called the Holmen Area Fire District meeting to order at 6:30 pm on December 17th, 2024 at the Town of Holland Town Hall.

Members Present: Doug Jorstad (Holmen), Travis Elam (Holmen), Rick Hauser (Holland), Jeff Herlitzke (Holland)

Alternates Present: None

Members Excused:

Also Present: Ryan Ostreng (Fire Chief)

Guests: None

Pledge of Allegiance Recited**Approval of Meeting Minutes:**

Motion by Jorstad. Second by Hauser. Chief Ostreng commented that the minutes did not indicate that there was a closed session at the last meeting and gave Elam tips on how to document it properly. Motion to amend the minutes contingent on the change to include notes about the closed session. Motion carried unanimously.

Financial Review:

Jorstad gave the board a brief overview of the current finances for the department. Jorstad specifically noted total operating expenditures was at 90.5% of the budget, and total expenses was 89.8%. Jorstad inquired if the department had any upcoming expenses before the end of the year. Chief Ostreng stated that the brush truck needed new tires but it wasn't unexpected.

The board discussed the remaining funds that it owed itself. Chief Ostreng stated that the only money that had been moved was the \$36,000 that was part of the 2024 budget. The board stressed that they would like to see the remaining \$44,000 paid back to the department before the end of the year.

The board reviewed check detail thoroughly.

Chief Ostreng informed the board about the EMC Workers Compensation Insurance Policy payment. Chief Ostreng explained that he had communicated with Herlitzke prior to paying the larger than normal amount to avoid late fees during the holiday season. Chief Ostreng stated that in general roughly $\frac{1}{4}$ of the checks sent are close to their deadlines. Chief Ostreng noted the requirement of signatures and the frequency of board meetings as the issue. The board discussed solutions to avoid the same issue in the future.

DRAFT MINUTES

Subject To Change Before Approval By The Holmen Area Fire Association Board

Chief Ostreng informed the board that the department would likely be getting the Wisconsin EMS FAP (Funding Assistance Program) Grant. Ostreng stated that the department could receive up to \$50,000 from the grant. Ostreng stated that the funds for the grant would go towards purchasing two new heart monitors.

Chief Ostreng informed the department that changes to the county's CAD software could result in unexpected fees for the department. Ostreng stated the total amount of fees could be roughly \$15,600 and was coming from the software vendor and not the county.

Fire Administration Report:

The board reviewed the calls for the month. Chief Ostreng estimated the total calls for the year to be around 1100.

Chief Ostreng noted some policies and priorities he'd like to see implemented in the department in the upcoming year. Specifically, he stated would like to have new policies similar to FMLA for department staff and highlighted one of the firefighters who was going to be a dad soon. Chief Ostreng informed the board about the newly discovered PFAS contaminated turn out gear and what his plan was to address the risks moving forward which included the replacement of the gear because it was end-of-life. Chief Ostreng also informed the board of his intent to hire out a company to create a vehicle replacement plan, a possible strategic plan, and his intent to create a training captain which would be modeled after the flex captain position that La Crosse has.

Chief Ostreng stated that engine 1 was finally fixed but rescue 1 had recently started having issues.

Chief Ostreng stated that the department had a meeting with Tri-State on December 11th to discuss some issues the department had recently been having with the service.

Chief Ostreng explained to the board that the auto-aid agreement with the Onalaska Fire Department was finally working after many years and that it was working well.

Fire Station Study:

Chief Ostreng gave an overview of the virtual meeting he had with Wendel Five Bugels Design. Chief Ostreng stated that members of Five Bugels visited recently to review the existing infrastructure. Chief Ostreng stated that Five Bugels anticipated having the report finished in the first quarter of 2025. In addition, he stated that Five Bugels would be showing a presentation to the board of their findings from the final report. Chief Ostreng gave a very detailed explanation of the importance of a 4-minute response time to any call and stressed its importance in considering a future location for the new fire station.

Training Plan:

Chief Ostreng gave a summary of the new six-month training plan and referenced the departments deficiencies in the previous ISO report as reasoning for establishing a more

DRAFT MINUTES

Subject To Change Before Approval By The Holmen Area Fire Association Board

thorough and structured training regimen. Chief Ostreng also stated it was his intent to use the training plan as justification for funding in future budgets.

Closed Session: Motion by Jorstad to go into closed session pursuant to Wis. Stats. 19.85(1)(c). Second by Hauser. Roll call was taken, all members were present

Reconvene into Open Session: Motion by Hauser. Second by Jorstad to reconvene into open session. Motion carried unanimously.

Reservation of right for action and/or recommendation on Closed Session items(s):
Motion to investigate violation of the chain of command defined in Standard Operating Procedure (SOP) 200 Organizational Structure. Second by Jorstad. Herlitzke stated that he would be leading the investigation and putting together a report that he would present before the board in the next meeting. Motion carried unanimously

Announcement and Future Agenda Items:
None

Next Regular Meeting: January 21st, 2025

Adjourn:
Motion to adjourn Jorstad/Elam. Motion carried unanimously.

Minutes by Travis E. Elam, Secretary

2:06 PM
01/02/25
Cash Basis

HOLMEN AREA FIRE DEPARTMENT
Profit & Loss Budget vs. Actual
January through December 2024

	<u>Jan - Dec 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
2% Fire Protection Equipmnet	85,107.60	70,000.00	15,107.60	121.6%
Income-Budget	1,735,061.20	1,735,061.20	0.00	100.0%
Capital /Reserve Income	50,000.00	50,000.00	0.00	100.0%
Income-Interest	1,400.14			
Income-Interest-Special	12,498.01			
Donations/Grants	2,884.03			
Total Income	1,886,950.98	1,855,061.20	31,889.78	101.7%
Expense				
CAPITAL EXPENDITURES				
2% Fire Protection Equipment Ex	23,424.80	10,000.00	13,424.80	234.2%
Building -Capital Expenditures	4,230.41	20,000.00	-15,769.59	21.2%
EMS-Capital Expenditures	5,974.41	10,000.00	-4,025.59	59.7%
Fire-Capital Expenditures	8,313.92	20,000.00	-11,686.08	41.6%
Total CAPITAL EXPENDITURES	41,943.54	60,000.00	-18,056.46	69.9%
OPERATIONAL EXPENDITURES				
Wages				
SALARY/WAGES EXPENSE				
Employee Benefit Health	165,789.54	198,658.20	-32,868.66	83.5%
Employee Retirement Career	154,327.95	140,292.10	14,035.85	110.0%
Insurance-DWD Compensation	0.00	5,203.37	-5,203.37	0.0%
Insurance-Life	1,363.26	3,592.46	-2,229.20	37.9%
Insurance-Work-Comp	28,257.71	30,000.00	-1,742.29	94.2%
Officer Salary	102,884.65	105,000.00	-2,115.35	98.0%
Salary	697,805.87	793,113.48	-95,307.61	88.0%
Salary -OT	220,209.90	132,142.86	88,067.04	166.6%
Acting Pay	1,090.00	1,260.00	-170.00	86.5%
FLSA	10,391.55	20,827.56	-10,436.01	49.9%
Holiday Pay	33,684.58	35,951.57	-2,266.99	93.7%
Parttime Wages	2,540.60	10,000.00	-7,459.40	25.4%
Payroll-Tax Expense	79,136.57	84,019.60	-4,883.03	94.2%
Capital Wage Reimbursement	36,000.00	36,000.00	0.00	100.0%
SALARY/WAGES EXPENSE - Other	4,624.18			
Total SALARY/WAGES EXPENSE	1,538,106.36	1,596,061.20	-57,954.84	96.4%
Total Wages	1,538,106.36	1,596,061.20	-57,954.84	96.4%
BUILDING				
Building Maintenance/Repair	4,559.45	3,000.00	1,559.45	152.0%
Grounds Maintenance	1,393.32	3,000.00	-1,606.68	46.4%
Supplies	3,455.98	2,500.00	955.98	138.2%

HOLMEN AREA FIRE DEPARTMENT Profit & Loss Budget vs. Actual January through December 2024

	Jan - Dec 24	Budget	\$ Over Budget	% of Budget
Total BUILDING	9,408.75	8,500.00	908.75	110.7%
EMS				
Lease/Air/Oxygen	1,210.79	650.00	560.79	186.3%
Repairs & Maintenance	96.05	250.00	-153.95	38.4%
Replacement-EMS	510.05	600.00	-89.95	85.0%
Supplies	2,489.65	4,000.00	-1,510.35	62.2%
Training	153.00	1,000.00	-847.00	15.3%
Total EMS	4,459.54	6,500.00	-2,040.46	68.6%
FIRE				
Professional Dues/Licenses	350.00	2,000.00	-1,650.00	17.5%
Fire Prevention/Pub Education	710.63	500.00	210.63	142.1%
Batteries	201.54	300.00	-98.46	67.2%
Conventions/Conferences	3,603.01	2,500.00	1,103.01	144.1%
Physicals	2,352.00	5,000.00	-2,648.00	47.0%
Repairs & Maintenance	4,006.18	3,000.00	1,006.18	133.5%
Replacement -Fire	1,808.01	2,000.00	-191.99	90.4%
Supplies	3,047.01	4,000.00	-952.99	76.2%
Testing/Insp	604.75	1,000.00	-395.25	60.5%
Training	1,547.07	5,000.00	-3,452.93	30.9%
Uniform Clothing	12,511.40	15,000.00	-2,488.60	83.4%
Total FIRE	30,741.60	40,300.00	-9,558.40	76.3%
INSURANCE				
Insurance-General	16,204.00	14,000.00	2,204.00	115.7%
Total INSURANCE	16,204.00	14,000.00	2,204.00	115.7%
OFFICE				
Consulting	0.00			
Human Resources/Business Support	12,773.70	15,000.00	-2,226.30	85.2%
Accounting Services	9,125.00	9,000.00	125.00	101.4%
Attorney/Support	-402.50	3,000.00	-3,402.50	-13.4%
Computer Maintenance	12,065.37	10,000.00	2,065.37	120.7%
Office Software	13,833.90	18,000.00	-4,166.10	76.9%
Office Supplies	2,662.02	1,000.00	1,662.02	266.2%
Postage	136.00	200.00	-64.00	68.0%
Telephone/Cell-Phones/Internet	6,375.12	9,000.00	-2,624.88	70.8%
OFFICE - Other	991.03			
Total OFFICE	57,559.64	65,200.00	-7,640.36	88.3%
UTILITIES				
Electricity	10,291.28	14,000.00	-3,708.72	73.5%
Heating/Cooling	0.00	1,500.00	-1,500.00	0.0%
Water/Sewer/Runoff	3,298.13	4,000.00	-701.87	82.5%

HOLMEN AREA FIRE DEPARTMENT
Profit & Loss Budget vs. Actual
 January through December 2024

	<u>Jan - Dec 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Total UTILITIES	13,589.41	19,500.00	-5,910.59	69.7%
VEHICLES				
Fuel	10,450.85	25,000.00	-14,549.15	41.8%
Repairs & Maintenance	5,385.08	15,000.00	-9,614.92	35.9%
Testing/Inspection	14.98	1,000.00	-985.02	1.5%
Tire Replacement	2,360.33	4,000.00	-1,639.67	59.0%
Total VEHICLES	18,211.24	45,000.00	-26,788.76	40.5%
Total OPERATIONAL EXPENDITURES	1,688,280.54	1,795,061.20	-106,780.66	94.1%
Total Expense	1,730,224.08	1,855,061.20	-124,837.12	93.3%
Net Ordinary Income	156,726.90	0.00	156,726.90	100.0%
Net Income	<u>156,726.90</u>	<u>0.00</u>	<u>156,726.90</u>	<u>100.0%</u>

HOLMEN AREA FIRE DEPARTMENT
Profit & Loss
 January through December 2024

	Jan - Dec 24
Ordinary Income/Expense	
Income	
2% Fire Protection Equipmnet	85,107.60
Income-Budget	1,735,061.20
Capital /Reserve Income	50,000.00
Income-Interest	1,400.14
Income-Interest-Special	12,498.01
Donations/Grants	2,884.03
Total Income	1,886,950.98
Expense	
CAPITAL EXPENDITURES	
2% Fire Protection Equipment Ex	23,424.80
Building -Capital Expenditures	4,230.41
EMS-Capital Expenditures	5,974.41
Fire-Capital Expenditures	8,313.92
Total CAPITAL EXPENDITURES	41,943.54
OPERATIONAL EXPENDITURES	
Wages	
SALARY/WAGES EXPENSE	
Employee Benefit Health	165,789.54
Employee Retirement Career	154,327.95
Insurance-Life	1,363.26
Insurance-Work-Comp	28,257.71
Officer Salary	102,884.65
Salary	697,805.87
Salary -OT	220,209.90
Acting Pay	1,090.00
FLSA	10,391.55
Holiday Pay	33,684.58
Parttime Wages	2,540.60
Payroll-Tax Expense	79,136.57
Capital Wage Reimbursement	36,000.00
SALARY/WAGES EXPENSE - Other	4,624.18
Total SALARY/WAGES EXPENSE	1,538,106.36
Total Wages	1,538,106.36
BUILDING	
Building Maintenance/Repair	4,559.45
Grounds Maintenance	1,393.32
Supplies	3,455.98
Total BUILDING	9,408.75
EMS	
Lease/Air/Oxygen	1,210.79
Repairs & Maintenance	96.05
Replacement-EMS	510.05
Supplies	2,489.65
Training	153.00
Total EMS	4,459.54
FIRE	
Professional Dues/Licenses	350.00
Fire Prevention/Pub Education	710.63
Batteries	201.54
Conventions/Conferences	3,603.01
Physicals	2,352.00
Repairs & Maintenance	4,006.18
Replacement -Fire	1,808.01
Supplies	3,047.01
Testing/Insp	604.75
Training	1,547.07

HOLMEN AREA FIRE DEPARTMENT
Profit & Loss
 January through December 2024

	Jan - Dec 24
Uniform Clothing	12,511.40
Total FIRE	30,741.60
INSURANCE	
Insurance-General	16,204.00
Total INSURANCE	16,204.00
OFFICE	
Consulting	0.00
Human Resources/Business Support	12,773.70
Accounting Services	9,125.00
Attorney/Support	-402.50
Computer Maintenance	12,065.37
Office Software	13,833.90
Office Supplies	2,662.02
Postage	136.00
Telephone/Cell-Phones/Internet	6,375.12
OFFICE - Other	991.03
Total OFFICE	57,559.64
UTILITIES	
Electricity	10,291.28
Water/Sewer/Runoff	3,298.13
Total UTILITIES	13,589.41
VEHICLES	
Fuel	10,450.85
Repairs & Maintenance	5,385.08
Testing/Inspection	14.98
Tire Replacement	2,360.33
Total VEHICLES	18,211.24
Total OPERATIONAL EXPENDITURES	1,688,280.54
Total Expense	1,730,224.08
Net Ordinary Income	156,726.90
Net Income	156,726.90

2:09 PM
01/02/25
Cash Basis

HOLMEN AREA FIRE DEPARTMENT
Balance Sheet
As of December 31, 2024

	<u>Dec 31, 24</u>
ASSETS	
Current Assets	
Checking/Savings	
Park Bank	
Park Bank Checking	375,839.23
Total Park Bank	375,839.23
LGIP-General Capital Savings	
LGIP- Capital Savings	42,888.07
LGIP -Operational Checking	1.92
LGIP-2% Dues Savings	230,092.00
LGIP-Scholarship Fund	0.37
LGIP- Special Events/Donations	24,723.71
Total LGIP-General Capital Savings	297,706.07
Total Checking/Savings	673,545.30
Total Current Assets	673,545.30
TOTAL ASSETS	673,545.30
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
WI State Income tax payable	182.89
Life Insurance Payable EE	16.46
WI Retirement Payable	6,048.32
Union Dues Payable	1,770.79
Total Other Current Liabilities	8,018.46
Total Current Liabilities	8,018.46
Long Term Liabilities	
Future Sick Pay Payable	36,000.00
Total Long Term Liabilities	36,000.00
Total Liabilities	44,018.46
Equity	
Retained Earnings	472,799.94
Net Income	156,726.90
Total Equity	629,526.84
TOTAL LIABILITIES & EQUITY	673,545.30

2:06 PM
01/02/25
Cash Basis

HOLMEN AREA FIRE DEPARTMENT
Balance Sheet
As of January 10, 2025

	<u>Jan 10, 25</u>
ASSETS	
Current Assets	
Checking/Savings	
Park Bank	
Park Bank Checking	312,710.35
Total Park Bank	<u>312,710.35</u>
LGIP-General Capital Savings	
LGIP- Capital Savings	42,888.07
LGIP -Operational Checking	1.92
LGIP-2% Dues Savings	230,092.00
LGIP-Scholarship Fund	0.37
LGIP- Special Events/Donations	<u>24,723.71</u>
Total LGIP-General Capital Savings	<u>297,706.07</u>
Total Checking/Savings	<u>610,416.42</u>
Total Current Assets	<u>610,416.42</u>
TOTAL ASSETS	<u>610,416.42</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Health Insurance payable	909.62
WI State Income tax payable	2,450.58
Life Insurance Payable EE	32.92
WI Retirement Payable	9,530.01
Union Dues Payable	<u>2,375.83</u>
Total Other Current Liabilities	<u>15,298.96</u>
Total Current Liabilities	15,298.96
Long Term Liabilities	
Future Sick Pay Payable	<u>36,000.00</u>
Total Long Term Liabilities	<u>36,000.00</u>
Total Liabilities	51,298.96
Equity	
Retained Earnings	629,526.84
Net Income	<u>-70,409.38</u>
Total Equity	<u>559,117.46</u>
TOTAL LIABILITIES & EQUITY	<u>610,416.42</u>

HOLMEN AREA FIRE DEPARTMENT
Profit & Loss
 January 1 - 10, 2025

	Jan 1 - 10, 25
Ordinary Income/Expense	
Expense	
CAPITAL EXPENDITURES	
Building -Capital Expenditures	14.99
EMS-Capital Expenditures	128.00
Fire-Capital Expenditures	8,832.55
	8,975.54
Total CAPITAL EXPENDITURES	
OPERATIONAL EXPENDITURES	
Wages	
SALARY/WAGES EXPENSE	
Officer Salary	3,961.54
Salary	26,614.75
Salary -OT	12,922.10
Acting Pay	15.00
FLSA	0.00
Holiday Pay	6,489.36
Parttime Wages	162.75
Payroll-Tax Expense	3,844.81
SALARY/WAGES EXPENSE - Other	93.44
Total SALARY/WAGES EXPENSE	54,103.75
Total Wages	54,103.75
EMS	
Supplies	10.24
Total EMS	10.24
FIRE	
Supplies	68.38
Training	1,883.45
Uniform Clothing	912.64
Total FIRE	2,864.47
OFFICE	
Accounting Services	1,195.00
Office Software	1,079.00
Telephone/Cell-Phones/Internet	221.96
Total OFFICE	2,495.96
VEHICLES	
Repairs & Maintenance	1,959.42
Total VEHICLES	1,959.42
Total OPERATIONAL EXPENDITURES	61,433.84
Total Expense	70,409.38
Net Ordinary Income	-70,409.38
Net Income	-70,409.38

2:07 PM

01/02/25

Cash Basis

HOLMEN AREA FIRE DEPARTMENT Profit & Loss Budget vs. Actual January through December 2025

	Jan - Dec 25	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
2% Fire Protection Equipmnet	0.00	80,000.00	-80,000.00	0.0%
Income-Budget	0.00	1,885,061.00	-1,885,061.00	0.0%
Capital /Reserve Income	0.00	50,000.00	-50,000.00	0.0%
Total Income	0.00	2,015,061.00	-2,015,061.00	0.0%
Expense				
CAPITAL EXPENDITURES				
2% Fire Protection Equipment Ex	0.00	80,000.00	-80,000.00	0.0%
Building -Capital Expenditures	14.99	15,000.00	-14,985.01	0.1%
EMS-Capital Expenditures	128.00	20,000.00	-19,872.00	0.6%
Fire-Capital Expenditures	8,832.55	15,000.00	-6,167.45	58.9%
Total CAPITAL EXPENDITURES	8,975.54	130,000.00	-121,024.46	6.9%
OPERATIONAL EXPENDITURES				
Wages				
SALARY/WAGES EXPENSE				
Employee Benefit Health	0.00	234,600.00	-234,600.00	0.0%
Employee Retirement Career	12,719.68	150,689.65	-137,969.97	8.4%
Insurance-DWD Compensation	0.00	5,328.66	-5,328.66	0.0%
Insurance-Life	0.00	3,000.06	-3,000.06	0.0%
Insurance-Work-Comp	0.00	30,000.00	-30,000.00	0.0%
Officer Salary	3,961.54	103,000.00	-99,038.46	3.8%
Salary	26,614.75	813,994.27	-787,379.52	3.3%
Salary -OT	12,922.10	175,907.37	-162,985.27	7.3%
Acting Pay	15.00	1,260.00	-1,245.00	1.2%
FLSA	0.00	21,803.42	-21,803.42	0.0%
Holiday Pay	6,489.36	36,898.09	-30,408.73	17.6%
Parttime Wages	162.75	6,000.00	-5,837.25	2.7%
Payroll-Tax Expense	3,844.81	88,653.03	-84,808.22	4.3%
SALARY/WAGES EXPENSE - Other	93.44			
Total SALARY/WAGES EXPENSE	66,823.43	1,671,134.55	-1,604,311.12	4.0%
Total Wages	66,823.43	1,671,134.55	-1,604,311.12	4.0%
BUILDING				
Building Maintenance/Repair	0.00	3,000.00	-3,000.00	0.0%
Grounds Maintenance	0.00	3,000.00	-3,000.00	0.0%
Supplies	0.00	4,000.00	-4,000.00	0.0%
Total BUILDING	0.00	10,000.00	-10,000.00	0.0%
EMS				
Lease/Air/Oxygen	0.00	1,200.00	-1,200.00	0.0%
Repairs & Maintenance	0.00	250.00	-250.00	0.0%

2:07 PM

01/02/25

Cash Basis

HOLMEN AREA FIRE DEPARTMENT Profit & Loss Budget vs. Actual January through December 2025

	Jan - Dec 25	Budget	\$ Over Budget	% of Budget
Replacement-EMS	0.00	650.00	-650.00	0.0%
Supplies	10.24	4,000.00	-3,989.76	0.3%
Training	0.00	1,000.00	-1,000.00	0.0%
Total EMS	10.24	7,100.00	-7,089.76	0.1%
FIRE				
Professional Dues/Licenses	0.00	2,000.00	-2,000.00	0.0%
Fire Prevention/Pub Education	0.00	500.00	-500.00	0.0%
Batteries	0.00	300.00	-300.00	0.0%
Conventions/Conferences	0.00	4,000.00	-4,000.00	0.0%
Physicals	0.00	5,500.00	-5,500.00	0.0%
Repairs & Maintenance	0.00	3,000.00	-3,000.00	0.0%
Replacement -Fire	0.00	2,000.00	-2,000.00	0.0%
Supplies	68.38	5,000.00	-4,931.62	1.4%
Testing/Insp	0.00	1,000.00	-1,000.00	0.0%
Training	1,883.45	4,000.00	-2,116.55	47.1%
Uniform Clothing	912.64	14,000.00	-13,087.36	6.5%
Total FIRE	2,864.47	41,300.00	-38,435.53	6.9%
INSURANCE				
Insurance-General	0.00	16,000.00	-16,000.00	0.0%
Total INSURANCE	0.00	16,000.00	-16,000.00	0.0%
OFFICE				
Human Resources/Business Support	0.00	17,500.00	-17,500.00	0.0%
Accounting Services	1,195.00	9,000.00	-7,805.00	13.3%
Attorney/Support	0.00	4,426.45	-4,426.45	0.0%
Computer Maintenance	0.00	14,700.00	-14,700.00	0.0%
Office Software	1,079.00	18,700.00	-17,621.00	5.8%
Office Supplies	0.00	1,500.00	-1,500.00	0.0%
Postage	0.00	200.00	-200.00	0.0%
Telephone/Cell-Phones/Internet	221.96	9,000.00	-8,778.04	2.5%
Total OFFICE	2,495.96	75,026.45	-72,530.49	3.3%
UTILITIES				
Electricity	0.00	14,000.00	-14,000.00	0.0%
Heating/Cooling	0.00	1,500.00	-1,500.00	0.0%
Water/Sewer/Runoff	0.00	4,000.00	-4,000.00	0.0%
Total UTILITIES	0.00	19,500.00	-19,500.00	0.0%
VEHICLES				
Fuel	0.00	25,000.00	-25,000.00	0.0%
Repairs & Maintenance	1,959.42	15,000.00	-13,040.58	13.1%
Testing/Inspection	0.00	1,000.00	-1,000.00	0.0%

2:07 PM

01/02/25

Cash Basis

HOLMEN AREA FIRE DEPARTMENT
Profit & Loss Budget vs. Actual
January through December 2025

	<u>Jan - Dec 25</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Tire Replacement	0.00	4,000.00	-4,000.00	0.0%
Total VEHICLES	1,959.42	45,000.00	-43,040.58	4.4%
Total OPERATIONAL EXPENDITURES	74,153.52	1,885,061.00	-1,810,907.48	3.9%
Total Expense	83,129.06	2,015,061.00	-1,931,931.94	4.1%
Net Ordinary Income	-83,129.06	0.00	-83,129.06	100.0%
Net Income	<u>-83,129.06</u>	<u>0.00</u>	<u>-83,129.06</u>	<u>100.0%</u>

HOLMEN AREA FIRE DEPARTMENT
Check Detail
December 19, 2024

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Check	17456	12/19/2024	AIRGAS USA, LLC		Park Bank Checking		-57.23
				Lease/Air/Oxygen		-57.23	57.23
TOTAL						-57.23	57.23
Check	17457	12/19/2024	GALLS		Park Bank Checking		-218.99
				Uniform Clothing		-218.99	218.99
TOTAL						-218.99	218.99
Check	17458	12/19/2024	HENRY SCHEIN INC		Park Bank Checking		-81.10
				EMS-Capital Expen...		-81.10	81.10
TOTAL						-81.10	81.10
Check	17459	12/19/2024	HOLMEN ACE HAR...		Park Bank Checking		-163.01
				Repairs & Maintena...		-96.05	96.05
				Batteries		-66.96	66.96
TOTAL						-163.01	163.01
Check	17460	12/19/2024	KWIK TRIP		Park Bank Checking		-603.03
				Fuel		-603.03	603.03
TOTAL						-603.03	603.03
Check	17461	12/19/2024	McMahon Associat...		Park Bank Checking		-195.00
				Human Resources/...		-195.00	195.00
TOTAL						-195.00	195.00
Check	17462	12/19/2024	STATE OF WIS		Park Bank Checking		-878.92
				Fire-Capital Expendi...		-878.92	878.92
TOTAL						-878.92	878.92

HOLMEN AREA FIRE DEPARTMENT
Check Detail
 January 3, 2025

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Check	17463	01/03/2025	CITY OF LA CROSSE		Park Bank Checking		-679.00
					Office Software	-679.00	679.00
TOTAL						-679.00	679.00
Check	17464	01/03/2025	ENGELSON & ASS...		Park Bank Checking		-1,195.00
					Accounting Services	-1,195.00	1,195.00
TOTAL						-1,195.00	1,195.00
Check	17465	01/03/2025	FIRE SAFTEY USA		Park Bank Checking		-8,832.55
					Fire-Capital Expendi...	-8,832.55	8,832.55
TOTAL						-8,832.55	8,832.55
Check	17466	01/03/2025	FIRE SERVICE INC		Park Bank Checking		-128.00
					EMS-Capital Expen...	-128.00	128.00
TOTAL						-128.00	128.00
Check	17467	01/03/2025	GALLS		Park Bank Checking		-288.99
					Uniform Clothing	-288.99	288.99
TOTAL						-288.99	288.99
Check	17468	01/03/2025	HENRY SCHEIN INC		Park Bank Checking		-10.24
					Supplies	-10.24	10.24
TOTAL						-10.24	10.24
Check	17469	01/03/2025	IMAGE TREND		Park Bank Checking		-400.00
					Office Software	-400.00	400.00
TOTAL						-400.00	400.00
Check	17470	01/03/2025	O'REILLY AUTO P...		Park Bank Checking		-113.97

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01/02/25

HOLMEN AREA FIRE DEPARTMENT

Check Detail

January 3, 2025

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
					Repairs & Maintena...	-113.97	113.97
TOTAL						-113.97	113.97
Check	17471	01/03/2025	Relian Fire Apparat...		Park Bank Checking		-1,845.45
					Repairs & Maintena...	-1,845.45	1,845.45
TOTAL						-1,845.45	1,845.45
Check	17472	01/03/2025	THE UNIFORM SH...		Park Bank Checking		-623.65
					Uniform Clothing	-623.65	623.65
TOTAL						-623.65	623.65
Check	17473	01/03/2025	Vector Solutions		Park Bank Checking		-1,883.45
					Training	-1,883.45	1,883.45
TOTAL						-1,883.45	1,883.45
Check	17474	01/03/2025	VISA		Park Bank Checking		-305.33
					Telephone/Cell-Pho...	-221.96	221.96
					Building -Capital Ex...	-14.99	14.99
					Supplies	-68.38	68.38
TOTAL						-305.33	305.33

Memo



To: Fire Board
From: Ryan Ostreng
cc:
Date: January 10, 2025
Re: ImageTrend Invoice

ImageTrend's annual fee invoice for software usage and CAD distribution is due. HAFD uses ImageTrend as a record management system (RMS) for local, state, and federal emergency response and fire inspection reporting requirements. The system also allows for department level data analysis to help make local decisions.

I am requesting the HAFD Board approves payment for the ImageTrend invoice in the amount of \$9,975.00.

Invoice PS-INV112529



December 23, 2024
Page 1 / 1

DEC 26 REC'D

Holmen Area Fire Department
Frank Garrow
710 S Main St
PO Box 92
Holmen, WI 54636
USA

ImageTrend
20855 Kensington Blvd

Lakeville, MN 55044
USA

Customer ID	Customer PO	Schedule Number	Due Date	Payment Terms
1754		19384 (12/08/24 - 12/07/25)	January 22, 2025	Net 30

No.	Description	Quantity	Unit Price	Comment	Tax %	Line Amount Excl. Tax
460	Elite™ Rescue - SaaS *Includes Elite™ Field	1	6,300.00	Annual Fee	0	6,300.00

Notes:

43	CAD Distribution	1	3,675.00	Annual Fee	0	3,675.00
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Notes:

Subtotal						9,975.00
Total Tax						0.00

Total \$ Incl. Tax 9,975.00

Home Page
imagetrend.com

Phone No.
Accounting: 952-469-6200

Email
invoices@imagetrend.com

Main Office: 952-469-1589 option 3

Memo



To: Fire Board
From: Ryan Ostreng
cc:
Date: January 14, 2025
Re: ImageTrend CAD Remapping Order Form

ImageTrend will need to remap HAFD's ImageTrend RMS so that it can properly import data from the new La Crosse County CAD data correctly. Imported data includes incident number, date, address, dispatch and response related times, and call notes entered by dispatch. ImageTrend is requesting a one-time charge of \$3,500.00 to start working on this project.

I am requesting the HAFD Board approves payment for the ImageTrend invoice in the amount of \$3,500.00.

ORDER FORM

Prepared By:	Prepared For:	Bill To:
Jesse Leis Jan 14, 2025	Ryan Ostreng Holmen Area Fire Department (WI) Holmen, Wisconsin, United States rostreng@holmenfire.com	Holmen Area Fire Department (WI) 710 S Main ST PO Box 92, Holmen, Wisconsin, United States, 54636-9631

Sales Representative	Quote Number
Jesse Leis, Account Executive	Q-10338

One Time

Description	Qty	Fee Type	Unit Price	Subscription Term (Months)	Total
CAD Switch Vendor	1	One Time	\$3,500	1	\$3,500
Total Net Price					\$3,500

Total Year 1:	\$3,500
Total Recurring:	\$0
Total One time:	\$3,500
Total:	\$3,500

Incident

Category	Incidents
Elite	1,200

This Order Form is subject to the terms of the Master Subscription Agreement located at <http://www.imagetrend.com/legal/msa> unless there is a separate agreement between Holmen Area Fire Department (WI) and ImageTrend.

This proposal is valid for 90 days from the date listed above.

Additional Terms:

- Annual fees will be invoiced annually in advance, unless Customer provides notice of cancellation in accordance with the MSA, no less than sixty (60) days prior to the end of a Subscription Term.
- Customer’s subscription to a Service will automatically renew for a one-year Subscription Term at the end of each prior Subscription Term.
- Annual fees are subject to price increases each year following the first year of the Subscription Term, and will not exceed 7% of the then-current price in any given year.
- Any terms not defined herein shall have the same meaning as defined in the Master Subscription Agreement.
- The Subscription Term for any Services added by Customer after the beginning of the then-current Subscription Term will be coterminous with the then-current Subscription Term for existing Services.

IN WITNESS WHEREOF: the undersigned parties, each having authority to bind their respective organizations, hereby agree.

Holmen Area Fire Department (WI)		ImageTrend	
Name		Name	
Title		Title	
Signature		Signature	
Date		Date	



Memo

To: Fire Board
From: Ryan Ostreng
cc:
Date: January 10, 2025
Re: MSA Self-Contained Breathing Apparatus Quote

Attached is a quote from MacQueen Equipment for two MSA self-contained breathing apparatus (SCBA). The equipment listed in the quote matches what we currently use for SCBA at HAFD. My intent is to mount one SCBA in the new command car, and the other in Tender 1. I will be using 2024 2% dues to make this purchase.

I am requesting the HAFD Board motions to approve the purchase of two MSA SCBAs from MacQueen Equipment for the quoted cost of \$17,308.00 using 2024 2% dues.



MACQUEEN

MacQueen
350 Austin Circle
Delafield, WI 53018
(262) 646-5911
Fax: (262) 646-5912

Ship To: HOLMEN FIRE DEPT STATION
710 S MAIN ST
HOLMEN, WI 54636-9601

Invoice To: HOLMEN FIRE DEPT
710 MAIN ST SOUTH
HOLMEN WI 54636-9631

Attention: FRANK GARROW

Branch 16 - DELAFIELD, WI		
Date 01/09/2025	Time 16:02:04 (O)	Page 1
Account No HOLME003	Phone No 6085269363	Est No 02 032466
Ship Via BEST & ADD	Purchase Order G1 SCBA	
Tax ID No		
		Salesperson 325 / 337

ESTIMATE EXPIRY DATE: 02/08/2025

PARTS ESTIMATE - NOT AN INVOICE

<u>Part#</u>	<u>Description</u>	<u>U</u>	<u>Qty</u>	<u>Price</u>	<u>Amount</u>
A-G1FS-424MA2C2LAR.2409	MSA G1 SCBA- 45		2	7225.00	14450.00
A-G1FS424MA2C2LAR					
4 4500 PSIG					
2 CGA Threaded Remote Con					
4 Serviceable Tunnel with Ch.S					
M Metal Band					
A Adjustable Swivel Lumbar Pad					
2 Solid Cover Left Shd.					
C Continuous					
2 Universal Extendaire II					
L Left Chest					
A PASS Right Shoulder					
R Rechargeable					
10175708.2501	MSA G1 H45 LP		2	1429.00	2858.00
MSA G1 SCBA H45 LOWPRO CYLINDERS W/QC					
ADPT, 4500 PSIG					
10175708.2501	MSA G1 H45 LP		2	N/A	N/A
MSA G1 SCBA H45 LOWPRO CYLINDERS W/QC					
ADPT, 4500 PSIG					

**SHIPPING IS ADDITIONAL.

Subtotal: 17308.00

Tax: .00

TOTAL: 17308.00

Authorization: _____



Memo

To: Fire Board

From: Ryan Ostreng

cc:

Date: January 16, 2025

Re: Blazestack Fire Investigation Case Management Software Quote

Attached is a quote of from Blazestack for a fire investigation case management software quote. The purchase of the software is a result from the HAFD/OFD collaborative fire investigation team effort to share fire investigation resources. This software is cloud based and will allow for on-site workflow data logging, assignment of investigation roles, sharing of fire investigation data, and automatic generation of fire investigation reports. Both HAFD and OFD fire investigators will have access to this software as it is cloud based and not resident solely on specific agency computer network.

We are recommending the NFPA 1321 Compliant Platinum package with the Multi-Year Agreement. HAFD and OFD agree to a 50% split in the cost of the software. HAFD's cost for the next three years under the Multi-Year Agreement would be:

- Year 1 = \$2,700.00
- Year 2 = \$2,835.00
- Year 3 = \$2,977.00

I am requesting the HAFD Board supports the collaborative fire investigative efforts between HAFD and OFD and the purchase a Blazestack Multi-Year Agreement with a motion to approve 50% of the year 1 quoted cost of \$5,400.00 for the HAFD share of \$2,700.00.



ANNUAL QUOTE

Customer:
Onalaska / Holman FD Task Force

Date: 1/16/2025
 User-Seats: 9
 Annual Case Volume: 30
 Consult Cases: 30
 Organizations: 1

**NFPA 1321
 Compliant**

Annual Agreement

	Platinum Most Advanced	Gold Industry Standard	Silver Essential Plus	Bronze Essential Report Writing
2FA	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
No Departmental IT Resources Needed	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
24 Hour Support Response	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Encrypted & CJIS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Hardened Passwords	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Full Fire Scene Data Capture	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Report Generation	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Vehicle ID Auto-Populate	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Weather Auto-Populate	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Structure Fire Summary Reports	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Vehicle Fire Summary Reports	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
K9 Report	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
Arrest Log	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
Case Media Library	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
Customize Report Template	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
Incident Statistics	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
Account Data Export	<input checked="" type="checkbox"/>			
ADA Compliance	<input checked="" type="checkbox"/>			
Evidence Retention Schedule	<input checked="" type="checkbox"/>			
Chain of Custody	<input checked="" type="checkbox"/>			
User Audit Trail Logging	<input checked="" type="checkbox"/>			
Photography Log Media Presentations	<input checked="" type="checkbox"/>			
Audio and Video Summary / Transcription	<input checked="" type="checkbox"/>			
USD Price:	\$6,480	\$4,920	\$3,720	\$2,760

The price quotation is valid for a period of 30 days after it is issued by Blazestack. Beyond that, quotations will require confirmation or adjustment by Blazestack. Quotations assume acceptance of Blazestack standard contract terms. One-year annual agreements typically see minimum 10% price increase.

blazestack.com

Randy Elmore (randy@blazestack.com)

**NFPA 1321
Compliant**

(866) 303-4344

Multi Year Agreement

	Platinum Most Advanced	Gold Industry Standard	Silver Essential Plus	Bronze Essential Report Writing
2FA	✓	✓	✓	✓
No Departmental IT Resources Needed	✓	✓	✓	✓
24 Hour Support Response	✓	✓	✓	✓
Encrypted & CJIS	✓	✓	✓	✓
Hardened Passwords	✓	✓	✓	✓
Full Fire Scene Data Capture	✓	✓	✓	✓
Report Generation	✓	✓	✓	✓
Vehicle ID Auto-Populate	✓	✓	✓	✓
Weather Auto-Populate	✓	✓	✓	✓
Structure Fire Summary Reports	✓	✓	✓	
Vehicle Fire Summary Reports	✓	✓	✓	
K9 Report	✓	✓		
Arrest Log	✓	✓		
Case Media Library	✓	✓		
Customize Report Template	✓	✓		
Incident Statistics	✓	✓		
Account Data Export	✓			
ADA Compliance	✓			
Evidence Retention Schedule	✓			
Chain of Custody	✓			
User Audit Trail Logging	✓			
Photography Log Media Presentations	✓			
Audio and Video Summary / Transcription	✓			
USD Price:	\$5,400	\$4,100	\$3,100	\$2,300

The price quotation is valid for a period of 30 days after it is issued by Blazestack. Beyond that, quotations will require confirmation or adjustment by Blazestack. Quotations assume acceptance of Blazestack standard contract terms.
Multi-year agreements offer price certainty for budgeting with maximum 5% price cap per year.

blazestack.com

Randy Elmore (randy@blazestack.com)

(866) 303-4344

Blazestack Breakdown of Agreements

Annual Agreement

	Platinum	Gold		
Year 1	\$6,480	\$4,920	\$3,720	\$2,760
Year 2	\$7,128	\$5,412	\$4,092	\$3,036
Year 3	\$7,841	\$5,953	\$4,501	\$3,340

Multi-Year Agreement

Year 1	\$5,400	\$4,100	\$3,100	\$2,300
Year 2	\$5,670	\$4,305	\$3,255	\$2,415
Year 3	\$5,954	\$4,520	\$3,418	\$2,536



Memo

To: Fire Board
From: Ryan Ostreng
cc:
Date: January 19, 2025
Re: Rescue Task Force Sling Pack Cost

Firefighter Caden Douglas has put together a sling pack with medical equipment (see next page) that would be used to quickly treat life-threatening injuries on victims at an active shooter incident. This sling pack could also be used to triage patients in a mass casualty incident. The sling pack and contents costs \$1,000.00.

I am requesting the HAFD Board motions to approve the purchase of sling packs and equipment to create two additional like equipped sling packs for front line apparatus with the remainder to be used during training evolutions in the amount not to exceed \$3,000.00.

Mass Casualty Bag Inventory List

LVC10 UTILITY SLING PACK 13L

Style # 56791

- x6 CAT7 Tourniquet
- x4 OLAES Hemostatic bandages
- x4 Compressed gauze
- x4 Twin-Pack Hyfin Vented Chest seals
- x3 Ace wraps, 6-inch
- x2 Quikclot combat gauze
- x2 Cravat/Triangular bandage
- x2 Medical Tape, 1-inch
- x8 NPAs size 20Fr - 36Fr
- x2 Sharpies
- x2 Trauma shears
- x1 mega mover
- x4 each size gauze assortments (8"x10", 5"x9", 4"x4", 2"x2")
- x3 each size spare medical gloves (XL, L, M)
- x1 Triage tape set (black, red, yellow, green)



Memo

To: Fire Board

From: Ryan Ostreng

cc:

Date: December 20, 2024

Re: La Crosse County New Central Square CAD Costs

I met with the David Steinberg, the Administrator of La Crosse County Public Safety Communications along with John Parshall from La Crosse County IT and Assistant Chief Jeremy Southworth from Onalaska Fire Department today about the \$12,000.00 Central Square implementation and annual maintenance fee charge. This cost was a surprise to La Crosse County IT. To not get technical, La Crosse County is going to reduce to one data interface and work the data feed differently than what Central Square planned. La Crosse County is then going to absorb the associated cost. The only cost that HAFD will incur is the \$3,500.00 for our Image Trend Record Management System to remap to the new Central Square CAD system at La Crosse County. I plan to take this unplanned cost out of the 2025 Capital Expenditures Budget.



Memo

To: Fire Board
From: Ryan Ostreng
cc:
Date: January 6, 2025
Re: Jamie Schloegel Teaming Up With HAFD

Jamie Schloegel (see attached Bio) has reached out to HAFD to offer her expertise to assist HAFD apply for sources of funding to help purchase improved cardiac monitors through local grants and other avenues of philanthropy. Jamie, Captain Mike Lavery, and myself are currently working on a plan to move forward through the various applications and outreach to access this local funding. We at HAFD are excited and grateful for Jamie's willingness to use her time and talents to help her local fire department purchase this improved EMS equipment.

Jamie Schloegel Bio



Jamie Schloegel's roots run deep in Holmen. Born and raised in Holmen, she is a Class of 2002 Holmen High School graduate and served as Miss Holmen 2004. She remains a Holmen resident today and is proud to share that her children will be third generation Holmen School District graduates.

She recently stepped down as the CEO at La Crosse Area Community Foundation after serving there for almost eight years. Her decision to leave was to make more time for her children as they approach graduation. While in the CEO role the last six years, Jamie oversaw a 63% growth in funds, facilitated over \$34 million in donor contributions, tripled the staff size, and started the region's first Nonprofit Resource Center. Prior to the community foundation, Jamie spent ten years at Family & Children's Center in various positions, most recently the Center's Development Director.

Jamie's career experience, combined with her undergraduate degree in social work and graduate level education in fundraising and nonprofit management, provides a specialized knowledge base in best practice philanthropy as well as an intimate understanding of the greater La Crosse area and its needs. Since 2008, her career can be attributed to tens of millions of dollars in philanthropic gifts for charitable organizations in the La Crosse area.

Today, Jamie is enjoying more time with her family and sharing her skills as a volunteer with many area organizations to help them increase their impact. She is a board member for the Holmen Area Foundation, La Crosse Community Nonprofit Initiative, and Altra Federal Credit Union. She is also working towards her CDL to be a substitute bus driver with the School District of Holmen, and manages a few small nonprofit clients through her own consulting firm Accelerated Nonprofit Strategies LLC.

CALLS BY MONTH

	2017	-/+	2018	-/+	2019	-/+	2020	-/+	2021	-/+	2022	-/+	2023	-/+	2024	-/+
JANUARY	74	23	74	0	103	29	83	-20	83	0	113	30	92	-21	99	7
FEBRUARY	82	23	71	-11	80	9	71	-9	80	9	92	12	97	5	90	-7
MARCH	81	8	65	-16	107	42	64	-43	111	26	112	1	103	-9	84	-19
APRIL	90	23	87	-3	97	10	85	-12	104	19	122	18	130	8	83	-47
MAY	85	22	92	7	82	-10	70	-12	101	31	131	30	114	-17	83	-31
JUNE	76	-4	90	14	98	8	83	-15	88	5	91	3	94	3	97	3
JULY	79	0	98	19	80	-18	92	12	109	17	104	-5	101	-3	98	-3
AUGUST	82	-14	87	5	84	-3	97	13	125	28	104	-21	113	9	110	-3
SEPTEMBER	64	5	84	20	77	-7	90	13	113	23	128	15	97	-31	89	-8
OCTOBER	80	22	82	2	87	5	109	22	132	23	100	-32	120	20	104	-16
NOVEMBER	89	21	94	5	77	-17	106	29	94	-12	109	15	107	-2	103	-4
DECEMBER	64	-8	77	13	85	8	102	17	109	7	109	0	118	9	91	-27
TOTAL	946	121	1001	55	1057	56	1052	-5	1249	176	1315	66	1286	-29	1131	-155

CALL TYPES RESPONDED TO FOR DECEMBER

<u>INCIDENT TYPE</u>	<u>TOTAL</u>
1 - Fire	0
2 - Overpressure Rupture, Explosion, Overheat (No Fire)	0
3 - Rescue & Emergency Medical Service Incident	62
4 - Hazardous Condition (No Fire)	5
5 - Service Call	5
6 - Good Intent Call	14
7 - False Alarm & False Call	5
8 - Severe Weather & Natural Disaster	0
9 - Special Incident Type	0
	91



Holmen Area Fire Department

710 S Main St, Holmen, WI 54636

608-526-9363

www.holmenfire.com



ITEM 7a2

December 2024 HAFD Incidents by Municipality

Report Pulled On: 01/05/2025

Incident Category	Total
Municipality: City of Onalaska	
5 - Service Call	1
6 - Good Intent Call	5
	Total: 6
Municipality: Town of Holland	
3 - Rescue & Emergency Medical Service Incident	5
4 - Hazardous Condition (No Fire)	2
	Total: 7
Municipality: Village of Holmen	
3 - Rescue & Emergency Medical Service Incident	57
4 - Hazardous Condition (No Fire)	3
5 - Service Call	4
6 - Good Intent Call	9
7 - False Alarm & False Call	5
	Total: 78
	Total: 91

Report Criteria

Municipality: Is In Bangor/Burns, Campbell, City of Onalaska, Farmington, Galesville, La Crescent, La Crosse, Medary, Shelby, Stoddard/Bergen, Town of Holland, Town of Onalaska, Trempealeau, Village of Holmen, West Salem

Agency Name: Contains Holmen

Basic Incident Date - Derived (Fd1.3): Is Equal To Last Month

Description

This report is for the HAFD Board fire administration report and captures the incident for the previous month categorized by call type and grouped by municipality.



Holmen Area Fire Department

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ITEM 7a3

2024 Total

HAFD Incidents by Municipality

Report Pulled On: 01/19/2025

Incident Category	Total
Municipality: City of Onalaska	
1 - Fire	4
3 - Rescue & Emergency Medical Service Incident	2
4 - Hazardous Condition (No Fire)	1
5 - Service Call	1
6 - Good Intent Call	13
	Total: 21
Municipality: Farmington	
1 - Fire	1
	Total: 1
Municipality: La Crosse	
6 - Good Intent Call	1
	Total: 1
Municipality: Medary	
6 - Good Intent Call	1
	Total: 1
Municipality: Town of Holland	
1 - Fire	15
3 - Rescue & Emergency Medical Service Incident	118
4 - Hazardous Condition (No Fire)	8
5 - Service Call	6
6 - Good Intent Call	6
7 - False Alarm & False Call	6
9 - Special Incident Type	2
	Total: 161
Municipality: Town of Onalaska	
1 - Fire	3
3 - Rescue & Emergency Medical Service Incident	2
6 - Good Intent Call	4
	Total: 9
Municipality: Trempealeau	
1 - Fire	1
	Total: 1
Municipality: Village of Holmen	
1 - Fire	10
2 - Overpressure Rupture, Explosion, Overheat (No Fire)	1
3 - Rescue & Emergency Medical Service Incident	701
4 - Hazardous Condition (No Fire)	33
5 - Service Call	38
6 - Good Intent Call	71
7 - False Alarm & False Call	78
9 - Special Incident Type	4
	Total: 936
	Total: 1,131



Memo

To: Fire Board
From: Ryan Ostreng
cc:
Date: January 14, 2025
Re: HAFD Portable Radios for Farmington Fire Department

Farmington Fire Department is in need of portable radios to improve their fire ground communications and HAFD may have the opportunity to help our neighbors out. HAFD has a supply of surplus Kenwood TK-5210-K2 portable radios, a few single charging units, batteries, and remote microphones. We are currently determining how many Kenwood portables we need to cover expanding incident operations and redundant communications beyond our current Motorola portable radios that we use for primary communications. I would like to then purge of the remaining radios that we no longer need.

I am requesting the HAFD Board approves a donation of surplus Kenwood TK-5210-K2 portable radios, single charging units, batteries, and remote microphones to the Farmington Fire Department to help improve their fire ground communications.